

# RALPH C. SMEDLEY MEMORIAL FUND®

## INSTRUCTIONS

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All wire transfers contributions to the Ralph C. Smedley Memorial Fund must be made in U.S. dollars. For bank account information, please contact us at (949) 858-8255 x210 or email [financequestions@toastmasters.org](mailto:financequestions@toastmasters.org).

To verify funds and ensure that your contribution is properly received, please send the bank wire confirmation with your name, mailing address and phone number via email at [financequestions@toastmasters.org](mailto:financequestions@toastmasters.org). Alternatively, you may fax the confirmation to or fax to 949-858-1207, ATTN: Finance Department.

Bank wire confirmations that are faxed or emailed are filed with your contributor records.