(Fill out the To/From/Dear and costs below, then send to your boss)

**Invest in Me/Invest in Our Company!**

To:
From:
Subject: Attending Toastmasters 2022 International Convention

Dear (insert boss’s name),

Will you consider investing in me? I’d like to experience communication and storytelling at its finest by attending Toastmasters 2022 International Convention, to be held in Nashville, TN, U.S., from **Wednesday, August 17 through Saturday, August 20.**

With nearly a 100-year history, Toastmasters is the world leader in public speaking and communication—a nonprofit organization dedicated to empowering individuals with communication and leadership skills; there are currently more than 300,000 members in more than 15,800 clubs across 149 countries.

This year, Toastmasters will host its first-ever hybrid convention in Nashville, TN, U.S., and I would like to be part of the in-person excitement. Here are a few ways I believe this convention will help me make a difference in myself and in our company:

* I’ll learn from four education tracks—**Public Speaking, Professional Development, Personal Development, and Inclusive Excellence**—each with four sessions led by diverse global speakers and panelists.
* I’ll have the opportunity to network with like-minded **professionals and speakers from around the globe** at the show and through three networking lunches and a celebration dinner.
* I’ll feel a sense of global community and camaraderie through the highly anticipated convention kickoff, featuring a **parade of flags ceremony**.
* I’ll be inspired by the thrill and competition of the **World Championship of Public Speaking®**, watching as eight finalists compete for the top speaking honor of World Champion.
* I’ll have some fun and be inspired to participate in **a wellness challenge** that benefits charity.

Will you allow me to unite with storytellers from around the world through this international convention? There is a reduced registration cost (early-bird discount) if I register by July 21; **The cost is $675 USD through July 21 and $725 USD from July 22–August 12.**

This is the approximate cost of other expenses (in USD):

|  |  |
| --- | --- |
| Airfare:  | $ |
| Transportation:  | $ |
| Hotel:  | $ |
| Smedley Fund Wellness Challenge | $50 |
| Networking lunches:  | $155 |
| President’s Celebration (last night’s dinner and dancing):  | $120 |
| Other meals:  | $ |
| **Total cost (including registration):** | **$** |

You can learn more about Toastmasters at **www.toastmasters.org**

Check out the Toastmasters 2022 International Convention at [**www.toastmasters.org/Convention**](http://www.toastmasters.org/Convention).