



## **Minutes of the 2011-2012 Board of Directors Teleconference June 13, 2012**

The 2011-2012 Board of Directors convened at 6 p.m. on June 13 2012, with International President Michael Notaro, DTM, presiding. The other officers and directors present were: International President-Elect John Lau, DTM; Second Vice President Mohammed Murad, DTM; and Immediate Past International President Pat Johnson, DTM; Balraj Arunasalam, DTM; Gina Cook, DTM; Kevin Doyle, DTM; Wendy Harding, DTM; David Hollingshead, DTM; Viki Kinsman, DTM; Andrew Little, DTM; David McCallister, DTM; Roberta Perry, DTM; Jacquie Schnider, DTM; Mike Storkey, DTM; James Sultan, DTM and George Thomas, DTM. Executive Director Daniel Rex and Secretary/Treasurer Sally Newell Cohen were also present. First Vice President George Yen, DTM and Christine Temblique, DTM were absent.

The report of the Executive Committee was presented by International President Notaro and covered the following items considered during its June 12, 2012, teleconference:

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1. In accordance with the California Nonprofit Integrity Act (NIA) of 2004, the Committee reviewed and discussed the 2011 audit. The Committee then voted to accept the minutes of the April 30, 2012 Audit Committee teleconference meeting.
2. The Committee discussed and approved expansion of the World Headquarters building to comply with the Americans with Disabilities Act and Occupational Safety and Health Administration requirements that have changed or been added since the building was built in 1990.

The Board voted to accept and approve the recommendations and actions in the report.

International President Notaro adjourned the meeting at 7:10 p.m., June 13, 2012.



Pursuant to Policy 11.3, items contained in the minutes of this meeting were classified as "unrestricted" upon distribution of the minutes by World Headquarters, not to include any matters marked "restricted."

A handwritten signature in black ink, reading "Sally Newell Cohen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Sally Newell Cohen  
Secretary/Treasurer

Distribution: Board of Directors  
Nonprofit General Counsel  
Executive Director



**Minutes of the 2011-2012 Executive Committee Teleconference  
June 12, 2012**

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International President Notaro adjourned the meeting at 7:10 p.m., June 12, 2012.

Sally Newell Cohen  
Secretary/Treasurer

Distribution: Board of Directors  
Nonprofit General Counsel  
Executive Director



**Minutes of the 2011-2012 Audit Committee Teleconference Meeting  
April 30, 2012**

The 2011-2012 Audit Committee met at 12 p.m. on April 30, 2012 by teleconference, with Audit Committee Chairman Eddie Dunn, DTM presiding. Also present were Co-Chairman John Noonan, DTM; Secretary/Treasurer Sally Newell Cohen, Controller John Bond and SingerLewak representatives Kathy Lawson and Rob Schlener.

Each year, a firm selected by the Audit Committee audits the organization's financial statements. The Committee reviewed and discussed the draft 2011 Audited Financial statements and the related SAS 114 letter.

In accordance with the California Nonprofit Integrity Act (NIA) of 2004, the Committee reviewed and ratified the financial audit by unanimous verbal consent on April 30, 2012.

Sally Newell-Cohen  
Secretary/Treasurer

Distribution: Board of Directors  
Nonprofit General Counsel  
Executive Director