



Minutes of the 2020-2021 Board of Directors Teleconference

July 19, 2021

The 2020-2021 Toastmasters International Board of Directors met on July 19, 2021, with International President Richard E. Peck, DTM, presiding. The other officers and directors present were: Margaret Page, DTM; Matt Kinsey, DTM; Morag Mathieson, DTM; Deepak Menon, DTM; Sal Asad, DTM; Sudha Balajee, DTM; Dorothy Isa Du, DTM; Roy Ganga, DTM; Karen Lucas, DTM; Melissa McGavick, DTM; Stefano McGhee, DTM; Elizabeth Nostedt, DTM; TK O'Geary, DTM; Harold Osmundson, DTM; Mohamad A. Qayoom, DTM; Aletta Rochat, DTM; Lesley Storkey, DTM; Naomi Takeuchi, DTM; and Chief Executive Officer Daniel Rex. Chief Financial Officer John Bond, Legal Director and Corporate Counsel Aaron Charrouf, Director of Partnerships and Development Angela Cunningham, District Growth and Support Director Jonathan Lam, Marketing Communications Director John Lurquin, Club Quality and Member Support Director Danielle Mitchell, Board Support Director Mona Shah, Executive Assistant to the Chief Executive Officer Amber Villa, Marketing Communications Administrative Assistant Jessica Mobeck, and Secretary Kate Wingrove were also present.

1. The Board reviewed and accepted the agenda as presented.
2. The Leadership Credit Committee presented their report to the Board. The committee had been tasked with considering what it means to earn leadership credit in the club and District contexts, as well as what a member should have to do or achieve in order to earn leadership credit. The committee made recommendations to ensure that members better understand the expectations and responsibilities of their role and how they can earn leadership credit. The following recommendations of the committee were approved by the Board of Directors:
 - Update the *Club Leadership Handbook* to explain how credit for each role is earned, including a checklist of key tasks expected of each officer, effective no later than July 1, 2022
 - Include clear definitions of what is expected for club officer leadership credit in Club Officer Training offered by each District, effective no later than July 1, 2022
 - Update the *District Leadership Handbook* to include a checklist of key tasks expected of each officer, effective no later than July 1, 2022
 - Update the District Leader Agreement and Release Statement to clarify that the District leader acknowledges and accepts the responsibilities for their role, consistent with the above changes, effective no later than July 1, 2022

- Update Frequently Asked Questions located on the Toastmasters website, effective no later than July 1, 2022, to clarify the Board's decision that the Distinguished Toastmaster (DTM) requirement for serving as a District leader applies to all members of all clubs within any District. Members who are only members of undistricted clubs are exempt from the requirement. Dual members with membership of both districted and undistricted clubs who are pursuing a DTM, are required to serve as a District leader.
- Assess the value and need of developing an on-demand Pathways module for initial training for members of the District Executive Committee, effective no later than July 1, 2022
- Require Area and Division Directors to complete and upload their respective Success Plans by September 30 to receive credit, effective no sooner than July 1, 2022
- Require replacements for roles other than Area Director to be appointed by September 1 to receive credit, effective no sooner than July 1, 2022
- Require replacements for an Area Director to complete 100% of Round 2 Area Director Club Visit Reports and remain in office through June 30 to receive credit, effective no sooner than July 1, 2022
- Require Speechcraft Coordinators to conduct a program with at least one (1) participant (as verified by the coordinator and a club officer) and receive a confirmation of completion signed by one (1) club officer from the sponsoring club to receive credit, effective no sooner than July 1, 2022
- Require Youth Leadership Program Coordinators to conduct a program with at least one (1) participant (as verified by the coordinator and a club officer) and receive a confirmation of completion signed by one (1) club officer from the sponsoring club to receive credit, effective no sooner than July 1, 2022
- Require future changes or updates to leadership credit for any role to be consistent with the following guiding principles:
 - i. Leadership credit should be based on deliverables.
 - ii. Deliverables should be verifiable.
 - iii. Requirements for earning leadership credit should be clear and easy to understand.
 - iv. Requirements and deliverables should support the organization's mission and brand promise.
 - v. Earning leadership credit should be within one's control.
 - vi. Requirement for earning leadership credit should be objective.

As there was no other business on the agenda, the meeting was adjourned.

Pursuant to Protocol 11.3: Board of Directors Confidentiality, items contained in the minutes of this meeting were classified as “unrestricted” upon distribution of the minutes by World Headquarters, not to include any matters marked “restricted.”



Kate Wingrove
Secretary

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