

Leading the Way to Meeting Excellence

Being a quality club leader is important in maintaining your club's goals, membership and overall reputation. Here are some basic tools to enable success in your role.



President Essentials (1310I)

\$16.00

- ▶ When You Are the President (1310A)
- ▶ DCP Manual (1111)
- ▶ DCP Chart (1111C)
- ▶ Club Constitution and Bylaws (210C)
- ▶ Master Your Meetings (1312)
- ▶ Catalog (1205)
- ▶ Best TT Ribbon Set (Set of 10) (393BTT)
- ▶ Best Speaker Certificate Set (Set of 10) (602BS)

Vice President Education Essentials (1310J)

\$16.00

- ▶ When You Are the Vice President Education (1310B)
- ▶ The Toastmasters Educational Program (300)
- ▶ Educational Program Descriptions (1212)
- ▶ Wall Chart Set (306)
- ▶ New Member Orientation Kit for Clubs (1162)
- ▶ New Member Profile Sheets (Set of 10) (405)
- ▶ Catalog (1205)

Vice President Membership Essentials (1310K)

\$16.00

- ▶ When You Are the Vice President Membership (1310C)
- ▶ Membership Cards (Set of 50) (401A)
- ▶ Membership Building Kit (1160)
- ▶ A Simple Membership Building Contest (1621)
- ▶ Membership Building 101 (1622)
- ▶ Educational Programs Description (1212)
- ▶ Welcome to Toastmasters! (244DVD)
- ▶ Applications for Membership (Set of 20) (400)
- ▶ Catalog (1205)

Vice President Public Relations Essentials (1310L)

\$16.00

- ▶ When You Are the Vice President Public Relations (1310D)
- ▶ Let the World Know (1140)
- ▶ Radio Spot Announcements (1151)
- ▶ 5 All About Toastmasters (124)
- ▶ Catalog (1205)

Secretary Essentials (1310M)

\$18.00

- ▶ When You Are the Secretary (1310E)
- ▶ Canvas Portfolio (233B)
- ▶ Pen (6766)
- ▶ Club Constitution and Bylaws (210C)
- ▶ Change of Address Cards (Set of 5) (902)
- ▶ Catalog (1205)

Treasurer Essentials (1310N)

\$18.00

- ▶ When You Are the Treasurer (1310F)
- ▶ Club Dues Receipt Pad (37)
- ▶ Pen (6766)
- ▶ Canvas Portfolio (233B)
- ▶ Catalog (1205)

Sergeant at Arms Essentials (1310O)

\$16.00

- ▶ When You Are the Sergeant at Arms (1310G)
- ▶ Padded Vinyl Portfolio (233C)
- ▶ Pen (6766)
- ▶ Guest Badge-Visitor's Card (Set of 25) (231)
- ▶ Catalog (1205)

For a complete listing of materials available, check your current Toastmasters catalog or our online store at www.toastmasters.org/shop. You will find additional free resources at www.toastmasters.org.

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