

GAVEL CLUB ORDER FORM Please print or type name and address clearly.
Include club and customer number, and zip code on all correspondence.

Date _____

Gavel Club No. _____ Club Name _____ Customer No. _____

Please ship the following to:

Mail invoice to:

NAME _____

NAME _____

COMPANY NAME / OTHER _____

COMPANY NAME / OTHER _____

NUMBER AND STREET _____

NUMBER AND STREET _____

CITY STATE / COUNTRY ZIP CODE _____

CITY STATE / COUNTRY ZIP CODE _____

PHONE NUMBER (where you can be reached between 8:00 a.m. and 5:00 p.m., Pacific Standard Time.) _____

E-MAIL ADDRESS _____

SHIPPING INFORMATION:

United States Clubs: Standard 1 Day Courier (business day) 2 Day Courier (business days)

Non-United States Clubs: Airmail (7-21 business days) Courier (2-4 business days)

PROCESSING INFORMATION:

Standard (up to 5 business days*)

*Orders received during peak order periods (Aug, Sept, Oct) and those requiring engraving may require more than 5 days.

Express* (\$15.00 + shipping charges)

*Orders received by 12:00 PST will be processed and shipped the same day. Orders received after 12:00 PST will be processed and shipped within 8 working hours (not available for orders containing items to be engraved).

Item No.	Description	Weight	Quantity	Unit Price	Total Price
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

Sub-Total (without engraving charges) _____

CA residents: Add 8.75% sales tax _____

Shipping* _____

Express Handling: \$15.00 _____

Engraving Charges: 20¢ per character _____

TOTAL AMOUNT: \$ _____

If your calculations are incorrect, you will be charged the correct amount. To ensure proper charges and credits, we suggest that you pay by VISA, MasterCard, AMEX, or Discover. All information must be complete and payment in U.S. dollars must be included or the order will be returned to you. All telephone, e-mail or Web orders must be paid by credit card. Prices, availability, appearance of all items and postage charges are subject to change without notice. Any duties and taxes incurred are the responsibility of the person placing the order.

*For shipping rates, please go online at www.toastmasters.org/shippingrates

Payment Method (U.S. FUNDS): MasterCard VISA AMEX Discover Check \$ _____ Cash \$ _____

Card Number _____ Expiration Date _____

Signature _____

Purchase Order # (include copy) _____ Gift Certificate # _____