FORM 3

Charter Member Application

Club number (if known): _____ District number: _____

Club name: _____ City: _____

Membership type: ☐ New ☐ Reinstated (break in membership) ☐ Dual

☐ Transfer from club number/name _____/_____ Member number (if known) _____

_____
Last Name / Surname First Name Middle Name

☐ Female
☐ Male

The *Toastmaster* magazine will be sent to the following address:

_____
Company / In Care Of

_____
Address 1 (Limit 35 characters)

_____
Address 2 (Limit 35 characters)

_____
City State or Province Country Postal Code

_____
Home Phone Mobile Phone Work Phone

_____
Email address

☐ Please do not send promotions to me from Toastmasters International's partners.

1. NEW MEMBER FEE ..... U.S. $20 $ _____
   Paid only by new members. Covers costs of the New Member Kit and processing.

1a. California clubs add 8% sales tax ($1.60) $ _____

2. Membership Dues ($36 or $27 if undistricted) $ _____

3. Renewals (optional)
   Pursuant to the Bylaws of Toastmasters International, although you are submitting 6 months of dues at time of charter, Toastmasters clubs are required to remit membership payments semiannually in April and October. Clubs chartering in September or March may wish to submit their renewal dues now to avoid having to collect dues from each member twice in two months. If your club charters in the months of October through March, your next dues renewal is due April 1st. If your club charters in the months of April through September, your next dues renewal is due October 1st. Based on the month your club charters the amount of dues renewal per member is as follows:

			DISTRICTED		UNDISTRICTED	
☐ October	or	☐ April	U.S. $36.00	$ _____	U.S. $27.00	$ _____
☐ November	or	☐ May	30.00	_____	22.50	_____
☐ December	or	☐ June	24.00	_____	18.00	_____
☐ January	or	☐ July	18.00	_____	13.50	_____
☐ February	or	☐ August	12.00	_____	9.00	_____
☐ March	or	☐ September	6.00	_____	4.50	_____

4. Total of 1, 1a, 2, and 3 $ 0.00

PAYMENT INFORMATION Choose one:
Check or money order in U.S. funds drawn on a U.S. bank payable to Toastmasters International, or credit card payment, must be included. Line 4 is the amount payable to Toastmasters International.

Note: Your club may also charge dues to meet club expenses. Unfortunately, WHQ is unable to charge club dues on the credit card submitted. Club dues must be paid directly to the club. Dues and fees are payable in advance and are not refundable or transferable.

☐ Check or money order: Check or money order number _____ Amount U.S.$ _____

Credit Card: ☐ MasterCard ☐ Visa ☐ American Express ☐ Discover Amount U.S.$ _____

Card number _____ Expiration date _____

Name on card _____ Signature _____

☐ Other _____

New Member Kit preference:

☐ English
☐ Arabic
☐ Simplified Chinese
☐ Traditional Chinese
☐ French
☐ German
☐ Japanese
☐ Spanish
☐ Accessible PDF on CD for the visually impaired (English only)

Selected materials in the new member kit are available in English only.

Club Dues Worksheet
FOR CLUB USE ONLY

International fees and dues: (from Line 4 on left) $ _____

Club New Member Fee: _____

Club Dues: _____

Total: $ 0.00

Member's Agreement and Release:

Consistent with my desire to take personal responsibility for my conduct, individually and as a member of a Toastmasters club, I agree to abide by the principles contained in "A Toastmaster's Promise" and the governing documents and policies of Toastmasters International and my club. I will refrain from any form of discrimination, harassment, derogatory, illegal, or unethical conduct, and I understand that if I engage in such conduct, I agree to reimburse Toastmasters International, my club or other clubs, or other individuals involved with Toastmasters, for any damages, losses, or costs resulting from my conduct. Understanding that Toastmasters programs are conducted by volunteers who cannot be effectively screened or supervised by Toastmasters International or its clubs, I release and discharge Toastmasters International, its clubs, governing bodies, officers, employees, agents and representatives from any liability for the intentional or negligent acts or omissions of any member or officer of my club or other clubs, or any officer of Toastmasters International.

By submitting this application, I agree to the collection, use and processing of the personal information I provide to Toastmasters in this Membership Application for the purposes of organization administration, payment of my dues, and inclusion of my contact information in a members' directory that will be distributed to members and employees of Toastmasters. By submitting my personal information to Toastmasters, I also agree that my information may be accessed and used by Toastmasters and its employees and agents. I agree to notify **addresschanges@toastmasters.org** of any change to my personal information, including making any requests to check, delete or correct my personal information, so that it is accurate and current. I understand that the majority of the data requested in this application is necessary for administrative and planning purposes, and that the failure to provide this information may prevent my application from being properly processed or inclusion of my contact information in the members' directory.

A Toastmaster's Promise

As a member of Toastmasters International and my club, I promise

- To attend club meetings regularly
- To prepare all of my speech and leadership projects to the best of my ability, basing them on projects in the *Competent Communication,* Advanced Communication, or *Competent Leadership* manuals
- To prepare for and fulfill meeting assignments
- To provide fellow members with helpful, constructive evaluations
- To help the club maintain the positive, friendly environment necessary for all members to learn and grow
- To serve my club as an officer when called upon to do so
- To treat my fellow club members and our guests with respect and courtesy
- To bring guests to club meetings so they can see the benefits Toastmasters membership offers
- To adhere to the guidelines and rules for all Toastmasters education and recognition programs
- To maintain honest and highly ethical standards during the conduct of all Toastmasters activities

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I confirm that a completed new member application for this member is on file with the club and will be retained by the club. The application contains both the signature of the new member and the signature of a club officer. Questions should be directed to the **New Clubs department**: **newclubs@toastmasters.org**.

By my signature below, I agree to the terms of ***A Toastmaster's Promise***, and the ***Member's Agreement and Release*** stated above, and certify that I am 18 years of age or older, in compliance with the Toastmasters International Club Constitution.

I acknowledge that my electronic signature on this document is legally equivalent to my hand-written signature.

Signed: _____
APPLICANT

By my signature below, I certify that this individual has joined the Toastmasters club identified. As a club, we will ensure that this member receives proper orientation and mentoring.

I acknowledge that my electronic signature on this document is legally equivalent to my hand-written signature.

Signed: _____
CLUB OFFICER

In order for this application to be valid both signatures are required.

CLUB OFFICER – Please keep a copy for your club's records. If mailing, send to:
New Clubs, Toastmasters International, P.O. Box 9052, Mission Viejo, CA 92690 USA.
If faxing, send to: 949-858-1207.

Note: Please submit information via one method only to avoid duplication.