



TOASTMASTERS INTERNATIONAL®

Tips

949.858.8255 • FAX 949.858.1207

*A bimonthly
publication to club,
area and
district officers
for circulation
to members*

Big Changes to the Toastmasters Web Site!

Toastmasters now has two Web sites—one for members and one for the general public. There is also a new online Shop area and access to the *Toastmaster* magazine.

Members.toastmasters.org is customized for members and provides access to reports, contact information and many resources for membership building.

Toastmasters.org is geared toward non-members and is the best place to direct people who are interested in learning more about Toastmasters.

Either site you're on, you are able to move from one to the other. Check them out!

Introducing the New Promotional DVD, Welcome to Toastmasters!

Use this film to show, as well as tell...about Toastmasters!

Share it with co-workers, friends and neighbors.

Inspire anyone to join Toastmasters with these personal stories.

Show at your next corporate visit, demonstration meeting or other gathering or give to individuals to view on their TV or computer.

Coming soon! Copies will be available online at **toastmasters.org > Shop** (Item 244DVD) and in the near future, every club will be shipped a copy of the new DVD.

Speech Contest Quick Question

If a club holds a speech contest and all contestants go overtime what happens?

- The club holds a second "real" contest.
- The club simply selects a contestant to advance to the area contest.
- Club members tell the last speaker to stop talking as soon as the red light comes on, even if he or she is in mid-sentence.
- The club is unrepresented at the area contest.

Answer: D

The speech contest rules say that a club may choose its contestant by whatever means the club desires. But if a contest is held, it must comply with all the rules and the contest result are *final*.

For more contest rules, visit **members.toastmasters.org > Member Experience > Speech Contests > download the *Speech Contest Rulebook***.

It's Contest Time!

It's almost speech contest season again and time to stock up on supplies and awards! There are many speech contest kits to choose from including international, humorous, evaluation, tall tales and table topics (Items 1169, 1169H, 1169E, 1169 TT and 1169TBL). Each kit is \$10.00 and contains enough materials for 5 contestants and 5 judges. We also have additional speech contest materials that can be purchased separately.

Once you've conducted your speech contests, you'll need some high quality awards to recognize the winners and participants. We have a variety of trophies, plaques, ribbons and certificates to choose from. Please remember, you must purchase official awards from Toastmasters International Headquarters.

To ensure adequate time for engraving and delivery, be sure to place your order at least three weeks before the contest date. Awards sold by Toastmasters International bear the Toastmasters emblem, or the names "Toastmasters International" or "Toastmasters". These three trademarks are the property of Toastmasters International and may not be reproduced on locally obtained gift or prize items.

To view photos or obtain additional information, please consult the catalog or visit our online store at **members.toastmasters.org > Shop**.

"He who does not have the courage to speak up for his rights cannot earn the respect of others."

—René G. Torres

Get Ready For Club Elections

If your club elects officers semiannually, it's not too early to think about upcoming elections. Here's a helpful timetable:

- ▶ **Before September 30:** Appoint a nominating committee (see Club Bylaws). The committee is to be run by the immediate past president or the most recent past president available.
- ▶ **Last Meeting in October:** The nominating committee reports to the club.
- ▶ **First Meeting in November:** Call for the nominating committee Report. (If the nominating committee does not have a report at the last meeting in October, postpone the election until one week after the meeting at which the report is given.)
- ▶ **Call for nominations from the floor:** Nominations begin with the last president and proceed in descending order. Remember, a quorum is 51 percent of active members.
- ▶ Announce the results.

All clubs must be on a July 1–June 30 annual term, or on July 1–December 31 and January 1–June 30 semiannual terms. (Please note: Clubs that meet weekly have the option of electing officers for either a semiannual term or an annual term. Clubs that meet less frequently must elect officers for annual terms.) Holding elections at any other time is in direct conflict with the Club Constitution. If your club elections are not in compliance with the timetable, now is the time to change and meet constitution standards.

Once the officers have been elected, go to the TI Web site, access the Club Business section and add your club's officers online! Remember to order club officer pins and plaques of appreciation for your officer installation ceremony. Check your Supply Catalog for a complete list of items and prices or place your order online at toastmasters.org > Shop.

Are You Qualified?

Be sure your club confirms contestants' eligibility if they will be participating in the September, October and November district speech contests.

One eligibility requirement that causes confusion for clubs and districts is whether a contestant and club are in good standing. The following are considered to be in good standing:

- ▶ A continuing member whose dues for the April–September 2007 period was received at World Headquarters before the club contest was held
- ▶ A new, dual or reinstated member who joined the club since the April–September dues period began and whose membership application and dues were received at World Headquarters before the club contest was held
- ▶ A club whose dues for the April–September 2007 period were received at World Headquarters before the club contest was held

Payment of October 2007–March 2008 dues is not required for participation in contests held in September, October and November. We encourage clubs and members to submit dues on or before October 1, but allow them to pay dues as late as November 30 before they lose their good standing.

Contact speechcontests@toastmasters.org to ensure your club's contestants are members in good standing. Your e-mail must include each contestant's full name, the club number and the contest date.

Membership in good standing of a club in good standing is just one eligibility requirement. Please check Toastmasters International's Speech Contest Rulebook for additional eligibility requirements.

Renewal Notice Alert...Pay Your Dues Online!

The Dues Renewal Invoice for the October 1, 2007, through March 31, 2008, period has been mailed to club presidents of record the week of August 27.

To expedite the processing of renewals, we strongly suggest that you take advantage of paying your renewals online using a credit or check/debit card. Not only will your club receive a receipt confirmation, but the credit card and report will be processed immediately. Each club has a password in order to enter into the secure part of the Web site which will be included on the dues renewal invoice. WHQ accepts MasterCard, VISA, AmEx and Discover. WHQ also accepts check/debit cards that have a MasterCard or VISA insignia.

Here are some helpful hints:

- ▶ Submit your dues by one method only as submitting duplicates will slow down the process. Clubs paying by check need to mail their renewals to WHQ. The renewal is not counted as being here until the invoice and check are at WHQ.
- ▶ Do not e-mail your renewal to WHQ. It is not secure to submit credit card information via e-mail. Online, FAX and mail submissions are secure.
- ▶ Do not submit your renewals in pieces, i.e., DO NOT submit your dues renewal invoice/list of members and payment separately. Include complete information together. With more than 10,000 submissions, it is difficult to match up submissions when items are submitted separately. It also delays the processing of the renewal.

Renewals are due October 1, 2007.

If your club has any questions they can send an e-mail to renewals@toastmasters.org or call Member Services at 949-858-8255.

Check Out Our Promotional Products!

Toastmasters has many resources for club building and membership recruitment. Below are a few ideas to help your club achieve its promotional goals.

All About Toastmasters (Item 124) is a full-color brochure discussing the details of the purpose of Toastmasters International and its clubs. \$.25



Toastmasters: Because Public Speaking Skills Aren't Debatable Fliers (Item 114) promote good communication skills acquired through participation in Toastmasters. (Set of 50) \$2.50



Clear Communication. Your Organization Needs It (Item 103) is an impressive full-color brochure designed for promoting Toastmasters and building clubs inside business, industry and government organizations. \$.50

Confidence. The Voice of Leadership (Item 101) is a full-color promotional pamphlet targeting members who work in the corporate environment, stressing the personal and career benefits of participation in Toastmasters. 20 free; each add'l copy \$.20

Find Your Voice (Item 99) is another full-color promotional pamphlet, this one targeting potential members in various trades. 20 free; each add'l copy \$.20



Marketing Card Set (Item 125). This set of 40 marketing cards includes 10 each of 4 different cards. They are easy to distribute and essential to a club's marketing success. (Set of 40) \$1.75

Posters (Item 367). These full-color posters promote Toastmasters, and should be used in conjunction with Toastmasters' promotional pamphlets. Space provided to note club name, meeting time and place and phone number. (Set of 5) \$4.00



Publicity Pack (Item 1153). Used to introduce new prospective members to the Toastmasters organization. The kit contains standard press releases, reprints of published articles, an issue of the *Toastmaster* magazine, and the *All About Toastmasters* brochure. \$1.75.



E-MAIL DIRECTORY

New clubs:

newclubs@toastmasters.org

Contact information changes:

addresschanges@toastmasters.org

Club officer questions or club list requests:

clubofficers@toastmasters.org

Award applications:

educationawards@toastmasters.org

Password requests:

lostpassword@toastmasters.org

Membership-related questions:

membership@toastmasters.org

Dues renewals:

renewals@toastmasters.org

Club statements:

statements@toastmasters.org

Club bylaws amendments or questions:

clubbylaws@toastmasters.org

Orders:

supplyorders@toastmasters.org

Other questions:

E-mail: tminfo@toastmasters.org

You Can't Talk About That!

MEMBERS OFTEN TELL US that other Toastmasters have told them that speeches concerning politics, religion and sex are forbidden by Toastmasters International because "such controversial subjects are not appropriate."

This is not true. Toastmasters International does not prohibit any speech topic, content or language.

Toastmasters International recognizes club members may learn much about the world around them from listening to others' speeches on a variety of subjects. This variety can add interest to club meetings and stimulate thoughts and ideas. For these reasons, Toastmasters International does not place restrictions on topics, content or language of any speeches. It also recognizes that a club is a diverse group of people and recommends members be sensitive to this diversity and use good taste and responsibility when selecting speech topics, content and language.

While Toastmasters International has no restrictions, a club may guide its members on how to observe good taste and sensitivity in the context of that particular club.