



# Chronological Report of Decisions

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## [August 20-22, 2001](#)

- Statement regarding reimbursement of club officers for expenses approved; to be included in club officer manuals
- Policies and Procedures Section VI C 7: "Toastmasters Clubs Within Other Organizations" - Revised, indicate all clubs are required to follow TI governing documents/policies
- Promotion of CTM Award
- Policies and Procedures Section VI G 2: "Regional Conference Financing" - Revised, allowing regional conference funds at World Headquarters to be used for deposit for regional midyear meeting
- Procedures for elections of area governors by area councils should be included with District management materials
- Policies and Procedures Section VI D 9: "Expense Payments Available for District Officers and Speech Contestants" - Revised, moved sentence about reimbursement of District Officers who moved outside District to end of paragraph 1 and modified the title of Section C
- Policies and Procedures Section VI B 1: "Formation of Provisional Districts, Consolidation and Reformation of Existing Districts, and Formation of Non-District Administrative Units" – Revised, under consolidation or reformed districts, membership figure changed from 750 to 900
- Final review and approval of reconfigured Manual of Management of Operations
- Policies and Procedures Section VI A 98: "Regional Assignment of Districts and Undistricted Clubs" – Revised, date changed to reflect new effective date
- Policies and Procedures Section VI H 3: "Gavel Clubs" and Section VI H 3.1: "Procedures, Rules and Regulations for Gavel Clubs" - consolidated, updated and clarified policies (changed them from Organization Guide E 20 and Policy Bulletins G 7 and G 7.1 to Section VI H 3 and H 3.1)
- Organization Guide V8 "Corporate Attorneys" – updated and revised (changed from Organization Guide E 19)
- Policies and Procedures Section VI A 14: "Executive Director's Authority and Compensation" - Revised in reference to IRS Code Section 4958. (Changed from Policy Bulletin G 26)
- Boundary change approved between D29 and D48 – Escambia County, Alabama moved to D29 effective July 1, 2001



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### [August 22-24, 2001](#)

- The International Officers for the 2001-2002 term and the International Directors for the 2001-2003 term were elected

### [August 26, 2001](#)

- Marcie Powers appointed Secretary-Treasurer for 2001-2002

### [February 21-23, 2002](#)

- Credit cards, bank cards, and electronic checks may be used for all transactions, including dues and fees, beginning July 1, 2002
- Policies and Procedures Section VI D 1: "Investment Policy"- Revised, included guidelines on asset allocation, expected minimum returns, and selection/management of investment managers
- Policies and Procedures Section VI D 12: "Toastmasters International Reserves" - Adopted
- Annual review of Executive Director; approval of compensation package for 2002-2003 year
- Policies and Procedures Section VI H 4: "District and Club Use of Internet Web Pages" - Revised
- Top Five Membership Campaigns Contest discontinued effective with the 2002-2003 year
- DCP Review - deadline for receipt of club officer lists changed to a postmark/receipt system, effective 2002-2003
- Policies and Procedures Section VI A 6: "Translation and Interpretation" - Revised
- DDP and related programs review -- ATM goal increased from .5% per capita base to 1% effective 2002-2003
- Policies and Procedures Section VI E 8: "Procedural Rules for the District Nominating Committee" - Revised
- Policies and Procedures Section E 9: "Procedural Rules for Campaigns for District Office and the Elections of District Officers" - Revised
- Top Ten Club Newsletter Contest eliminated effective 2003-2004
- Top Ten District Newsletter Contest changed to Top Five District Newsletter Contest including electronic newsletters for consideration, effective 2003-2004
- Policies and Procedures Section VI A 18: "Use of Collective Membership Marks, Trade Names, Trademarks, Service Marks and/or Copyrights of Toastmasters International" –



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Revised to reflect increased use of electronic media and the need to alter use approvals accordingly

- Policies and Procedures Section VI E 1: "Procedural Rules for Campaigns by International Officer and International Director Candidates" - Section IV "Campaign Communications" revised
- Boundary changes between D15 and D33 (Mesquite, Nevada) approved effective July 1, 2002
- Club financial and administrative records retention guidelines approved for inclusion in club officer manuals
- Policies and Procedures Section VI E 2: "Procedural Rules for the Nominating Committee" - Revised
- Organization Guide Section V 15: "Nominating Committee" - Revised
- Policies and Procedures Section V A 21: Renamed "Electronic Transmissions Policy" - Revised
- Organization Guide Section V 16: "Advisory Committee of Past Presidents" - Revised
- Boundary change for D69 (addition of Norfolk Island) approved effective July 1, 2002

### [August 19-21, 2002](#)

- Approved the acquisition of a new Association Management System (AMS) with TIMSS software and an accounting system with MS Great Plains Dynamics, not to exceed \$1.8 million
- Manual of Management Operations to be online via website. Section II Introduction 2 changed to accommodate this
- Identified appropriate methods for prospective clubs to collect and manage funds, to be included in Club-building materials
- Policies and Procedures Section VI C 2: "Minimum Club Standards" – Revised, adding the standard "regular meetings shall be conducted in person/face-to-face" not through use of teleconferencing, videoconferencing or the Internet
- Changes to Distinguished District Program, Distinguished Division Program and Distinguished Area Program made regarding points awarded per District and required goals
- Policies and Procedures Section VI B 5: "District Officer Position Titles and Voting Privileges in District Councils" – Revised
- Boundary change between D7 and D9 approved -- Morrow County, Oregon, to D9 effective July 1, 2002



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- Policies and Procedures Section VI E 1: "Procedural Rules for Campaigns by International Officer and International Director Candidates" – Revised, allowing production and distribution of audio, video, and/or electronic materials, but may not be played at district and regional conferences or International Conventions
- Policies and Procedures Section VI B 2: "Assignment of Clubs to Districts, Division, and Areas" – Revised, effective date of boundary changes added as July 1 of the year the change is made (with reserved right to make exceptions)
- Boundary change between D28 and D40 approved -- Paulding County, Ohio, to D28 effective July 1, 2002

### [August 21-23, 2002](#)

- The International Officers for the 2002-2003 term and the International Directors for the 2002-2004 term were elected

### [August 25, 2002](#)

- Marcie Powers appointed Secretary/Treasurer for 2002-2003

### [November 18-19, 2002](#)

- Policies and Procedures Section VI D 8: "Schedule of Expense Payments Available for Each International Officer and Director of Toastmasters International" – Revised, travel for President and spouse reimbursed for coach class unless traveling more than three time zones
- Gulf Toastmasters Council to become provisional D79P effective July 1, 2003
- Renovation to World Headquarters approved, not to exceed \$150,000
- Policies and Procedures Section VI D 6: "District Fiscal Management" - Revised; effective July 1, 2003 – changed the required signatories for District bank accounts

### [February 20-22, 2003](#)

- Organization Guide V 10: "Executive Committee" – Revised, removed the specific month of the Executive Director Performance Appraisal and made the requirement simply "annually"
- Policies and Procedures Section VI A 14: "Executive Director's Authority and Compensation" – Revised, compensation changes become effective on the anniversary of date of hire
- Effective July 1, 2003: D29 and D48 to be consolidated and assigned D77; D17, D20, and D41 to be consolidated and assigned to D78



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- Policies and Procedures Section VI C 2: "Minimum Club Standards" – Revised, effective October 1, 2003, minimum membership level reduced to six
- Annual review of Executive Director conducted; compensation package approved
- Changes to Speech Contest Rulebook and Speech Contest Manual approved and implemented in the 2004 Rulebook and Manual
- Club Specialist Program to be discontinued, effective June 30, 2003, and replaced with Club Coach Program, effective July 1, 2003
- Phoenix Award discontinued effective June 30, 2003
- Policies and Procedures Section VI C 2: "Minimum Club Standards" – Revised, effective July 1, 2003, removed references to club specialist program
- Organization Guide V 12: "District Administration" – Revised, review of training programs for division and area governors to occur every three years beginning in August 2006
- Policies and Procedures Section VI D 6: "District Fiscal Management" – Revised, "Requirements and Deadlines for Withdrawing Funds from District Reserve Account" section's July 15 requirements
- District Administrative Bylaws Article X, Section (d): "Proxies" – Revised, provision allowing submission of District proxies electronically
- Policies and Procedures Section VI E 9: "Procedural Rules for Campaigns for District Office and the Election of District Officers" - Revised to include provision allowing submission of proxies electronically
- District Administrative Bylaws, Article XI, (d): "Other Committees" – Revised, Past District Governors Advisory Committee renamed Past District Governors Committee
- District Administrative Bylaws, Article XVII (a) – Revised, change wording from "A copy [...] shall be mailed" to "shall notify"
- Policies and Procedures Section VI G 1: "Regional Conferences; Midyear Meetings; and Candidate Showcases at the International Convention" – Revised, Item 1 "Regional Conferences" forms for site selection will no longer be given to Directors at the post-Convention BOD meeting (will be mailed instead)
- District 59P boundary change approved effective July 1, 2003: addition of Andorra, Gibraltar, Liechtenstein, Portugal and Spain
- Policies and Procedures Section VI E 1: "Procedural Rules for Campaigns by International Officer and International Director Candidates" - Revised, effective August 22, 2003, Section IV, C, "Campaign Mailings" limiting the number and timing of mailings by International Director candidates



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### August 18-20, 2003

- Caribbean Council formed (Barbados, Bermuda, Cayman Islands, Haiti, Jamaica, Netherlands Antilles, St. Lucia, Trinidad and Tobago, U.S. Virgin Islands) -effective July 1, 2003. Also, to include any clubs that formed in Puerto Rico
- Organization Guide V 3: "International President" – Revised, all districts in cycle of Presidential visits regardless of location and without requiring Board consent
- Policies and Procedures VI G 1: "Regional Conferences; Midyear Meetings; And Candidate Showcases at the International Convention" – Revised, International officers allowed to attend if invited to do so
- D59P and D67P granted full District status
- Policies and Procedures VI D 9: "Expense Payments Available for District Officers and Speech Contestants" – Revised, D 59 and D 67 added to list of districts effective August 20, 2003
- Policies and Procedures VI A 14: "Executive Director's Authority and Compensation" – Revised, removed the phrase "relying on the written advice of legal counsel"
- Educational Expense Reimbursement for Executive Director to participate in a doctoral program for "Organizational Leadership"
- Lifetime dues in a Toastmasters club for past Executive Director Terry McCann
- Approved market research on awareness and perception of TI (in particular its leadership programs), not to exceed \$190,000 – funded by Smedley Fund
- Disclaimer about use of Toastmasters directory/ mailing list to appear in all directories and websites
- Policies and Procedures VI C 4: "Suspension of Non-Paying Clubs and Reinstatement of Inactive Clubs" – Revised, effective October 1, 2003, changed to reference new minimum requirement of six members; define suspension deadlines and increase the reinstatement fee to \$108
- Norway added to D59P boundaries, effective July 1, 2003
- Manuals and training to reflect that Club Executive Committee decisions to classify members as inactive be based solely on attendance and inactive status cannot be used to discontinue membership
- District High Performance Plan changed – renamed District Success Plan; new deadlines for matrix submission to WHQ and to International Directors
- Policies and Procedures VI D 6: "District Fiscal Management" - Revised
- Policies and Procedures VI B 1.1: "Rules and Regulations Supplementing the Policy Concerning Formation and Re-Formation of Districts" – Revised, "Reformed Districts"



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require proposed boundaries and division of funds; new number designations will be determined by the Board of Directors

- Policies and Procedures VI E 8: "Procedural Rules for the District Nominating Committee" – Revised, sitting directors and Board candidates shall not serve on District Nominating Committee
- Club Officer Training Guide to replace Toastmasters Leadership Institute brochure

### [August 20-22, 2003](#)

- The International Officers for the 2003-2004 term and the International Directors for the 2003-2005 term were elected

### [August 24, 2003](#)

- Marcie Powers appointed as Secretary/Treasurer for 2003-2004

### [February 19-21, 2004](#)

- D76P (Japan) granted full district status effective July 1, 2004
- Policies and Procedures VI D 9: "Expense Payments Available for District Officers and Speech Contestants" – Revised, adding D76 to Section E Paragraph 2
- Board minutes will be approved by mail or e-mail ballot; unanimous votes required
- Compensation package for the Executive Director for the 2004-2005 year was reviewed and approved in compliance with excess benefit rules under IRS Code 4958
- Accredited Speaker program - fees increased; judging form and process revised; improved recognition at all levels
- Policies and Procedures VI D 6: "District Fiscal Management" – Revised, as it relates to travel of district officers outside the district
- Policies and Procedures VI A 16: "International Convention Site Selection" – Revised
- Only the Board of Directors may establish policies but Districts may create procedures to provide consistency and guidance. These procedures may not duplicate or contradict TI governing documents and policies or be more restrictive
- Policies and Procedures VI A 11: "Availability of Priority Mailings" - Rescinded
- Organization Guide V 14: "Governance and Policy Committee" – Revised, policies governing international officer and director candidates' campaigns put on triennial review beginning February 2004
- Policies and Procedures dealing with candidate campaigns: VI E 1, VI E 8, VI F 2, VI E 3, VI E 4 – Revised, effective August 22, 2004



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- Policies and Procedures VI A 10 and VI D 8 – Revised, relating to international director visits to districts and classifying them as “reimbursed” and “non-reimbursed” (instead of “official” and “unofficial”) to clarify all visits are equally important
- Development of Big Audacious Goal (BAG) and six Objectives for Strategic Planning
- In regard to the reformation of D51 (effective July 1, 2004), Malaysia, Indonesia and Brunei will stay D51 while Hong Kong, Singapore, Thailand and Macau will become D80

### [August 16-18, 2004](#)

- Territorial Council of South Asia formed to include clubs in India and Sri Lanka, effective July 1, 2004
- D79P granted full district status
- Policies and Procedures Section VI D 9 – Revised, Section E Paragraph 2a, D79 added to the list, effective August 22, 2004
- Boundary changes approved effective July 1, 2004 – D 77 and D43
- Boundary changes approved effective July 1, 2004 – D 62, D 11, and D28
- Policies and Procedures VI A 98 - Revised
- Policies and Procedures VI A 16: “International Convention Site Selection” –Revised, changed to consider sites outside North America
- Policies and Procedures VI B 2: “Assignment of Clubs to Districts, Division, and Areas” – Revised, “areas should consist of four to six clubs, except where special circumstances exist”

### [August 18-20, 2004](#)

- The International Officers for the 2004-2005 term and the International Directors for the 2004-2006 term were elected

### [August 22, 2004](#)

- Marcie Powers appointed as secretary/treasurer for 2004-2005

### [November 7-9, 2004](#)

- Approval of \$50,000 from Smedley Fund for research and development projects related to planning corporate accounts strategy and repackaging materials for direct sale to corporations
- Finalized strategic principles and strategies for strategic objectives; defined leadership: “Leadership is the art of influencing others to achieve goals”



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### [February 17-19, 2005](#)

- Policies and Procedures VI D 1: "Toastmasters International Investments" – Revised, providing additional opportunity and flexibility for investments
- California NIA 2004: Appointment of Past International President Alfred Herzing as Audit Committee; review of compensation of CFO and CEO to be conducted by EC annually
- DCP: 2006-2007 program to be modified to accommodate new leadership awards
- Leadership manual to be integrated into educational recognition system and a leadership award added to the current leadership track, effective July 1, 2006
- Policies and Procedures VI G 1: "Regional Conferences; Midyear Meetings; and Candidate Showcases at the International Convention" - Revised, changed timelines for site, chairman and host district selections
- Policies and Procedures VI E 3: "Procedural Rules for Regional Nomination of Directors" – Revised, Section III, Quorum, Subparagraph B "If There is No Quorum"
- District Administrative Bylaws, Article X: "Council Meetings, Quorum, Proxies, and Votings" (c) - Revised
- Policies and Procedures VI E 7: "Procedural Rules for Election Prescribed by the Board of Directors and Bylaws of Toastmasters International for The Annual Meeting of Convention Delegates" – Revised, elections take place before voting on proposals
- Policies and Procedures VI H 5 "Operational Reports" rescinded

### [August 22-24, 2005](#)

- Policies and Procedures VI A 14: "Executive Director's Authority and Compensation" – Revised, maximum expenditure changed to \$50,000
- Approval of \$160,000, from Smedley Memorial Fund, for youth market qualitative research project
- Boundary change between D38 and D18 approved, effective July 1, 2005
- Boundary change between D62 and D60 approved, effective July 1, 2005
- Officially adopted the explanation regarding the word "chairman" as found in the 10th Edition of *Robert's Rules of Order, Newly Revised*
- Changes to educational recognition system approved, effective July 1, 2006 with a grace period through June 30, 2008
- Document outlining the planning process, the big audacious goal, strategic objectives and strategic principles to be distributed



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### [August 24-26, 2005](#)

- The International Officers for the 2005-2006 term and the International Directors for the 2005-2007 term were elected
- Bylaws of Toastmasters International, Article IV, Section 2 (a) – Amended, dues increase from \$18.00 every six months to \$27.00 every six months, effective October 1, 2005
- With approval of the above Bylaws Amendment, effective October 1, 2005:
  - ▶ Policies and Procedures VI B 1: “Formation of Provisional Districts, Consolidation and Reformation of Existing Districts, and Formation of Non-District Administrative Units” – Revised
  - ▶ Policies and Procedures VI C 4: “Suspension of Non-Paying Clubs and Reinstatement of Inactive Clubs” – Revised, club reinstatement fee changed from \$108.00 to \$162.00
  - ▶ Policies and Procedures VI D 3: “Additional Dues and Fees Established by the Board of Directors” – Revised, charter fee from \$95.00 to \$125.00; new member fee increased from \$16.00 to \$20.00; U clubs dues increased from \$13.50 to \$21.00 semiannually
  - ▶ Policies and Procedures VI D 5: “Revenue for Districts” – Revised, district’s portion increased from \$4.50 to \$6.75 semiannually (monthly pro rate from 75 cents to \$1.12)
- Bylaws of Toastmasters International, Article V Sections 3 (b), 3 (d), 3 (f), 3 (g), and 5 - Amended; Article XIII, Section 9 – Added, allowed Board to use electronic means to give official notices and take official actions; effective August 26, 2005
- Bylaws of Toastmasters International, Article III, Sections 4 and 4 (a), and Article III, Section 8 - Amended; Article III, Section 13 – Added, placed disciplinary proceedings in Bylaws, effective August 26, 2005
- With approval of the above Bylaws Amendments and Additions, effective August 26, 2005:
  - ▶ Policies and Procedures VI F 4.1: “Procedures for Disciplinary Actions Relating to Good Standing with Toastmasters International of Individual Members of Clubs” – Rescinded
  - ▶ Policies and Procedures VI F 5 - Revised

### [August 28, 2005](#)

- Nancy Langton appointed Secretary/Treasurer for 2005-2006 year



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### November 13-15, 2005

- Caribbean Territorial Council granted provisional district status pending clarification of boundaries
- Authorized purchase of new telephone system at World Headquarters, not to exceed \$150,000

### February 16-17, 2006

- Authorized transfer of \$2 million from short-term cash investments into the long-term portfolio
- As required by California NIA 2004, conducted review of CEO and CFO compensation and appointed Alfred Herzing as the Audit Committee for 2006
- Authorized purchase of "direct to plate" technology at a cost not to exceed \$150,000
- Approved resolution to establish a 457(b) retirement plan
- Clubs in China designated the Territorial Council of China, effective July 1, 2006
- Caribbean Territorial Council to form provisional district (D81P), effective July 1, 2006
- Territorial Council of South Asia granted provisional district status and assigned 82P, effective July 1, 2006
- Approved compensation package of Executive Director for 2006-2007
- Changes to Speech Contest Rules approved, to be implemented in the 2007 Rulebook and Manual
- Policies and Procedures VI A 22: "Policy on Members with Disabilities" – Adopted

### August 21-23, 2006

- Approved pilot to develop new youth market program, not to exceed \$150,000, funded by Smedley Memorial Fund
- Policies and Procedures VI D 9: "Expense Payments Available for District Officers and Speech Contestants" – Revised, removed "within the United States and Canada from paragraph C, effective September 1, 2006
- Boundary change between D38 and D46 – Approved, effective July 1, 2006
- D46 and D47 authorized to proceed with reformation, with final splits effective July 1, 2008
- Policies and Procedures VI D 11: "Fund-Raising Activities" and Policies and Procedures VI D 6: "District Fiscal Management" – Revised, added references to the new guidelines to be included in the District Leadership Handbook, effective August 23, 2006



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### [August 23-25, 2006](#)

- The International Officers for the 2006-2007 term and the International Directors for the 2006-2008 term were elected

### [August 27, 2006](#)

- Nancy Langton was appointed Secretary/Treasurer for 2006-2007

### [November 14-15, 2006](#)

- Boundary change for D74 approved to add the country of Mozambique, effective July 1, 2006

### [February 21-24, 2007](#)

- Designated Territorial Council of China as a Provisional D85P, effective July 1, 2007 provided sufficient clubs have been chartered and submitted resolutions agreeing to pay full international dues
- Clubs in Alaska and the Yukon Territory be known as the Yukon Alaska Council of Toastmasters, effective July 1, 2007
- As required by California NIA 2004, conducted review of Executive Director and the CFO compensation and appointed Alfred Herzing as Chairman and PIP Terry Daily to serve on the Audit Committee for 2007
- Approved transfer of \$2.0 mil from short-term cash investments to the long-term portfolio
- Compensation package for the Executive Director for the 2007-2008 year approved
- Policies and Procedures VI B7 – Revised, effective July 1, 2007, up to 50 percent of Area and Division Council and District Executive Committee meetings to be conducted using various technology options (e.g., tele- or videoconference, etc.)
- District Administrative Bylaws, Article X, Section (c) – Revised, clarify that “in writing” does include email and other electronic transmissions as means of approval when District Council meeting business is transacted without a quorum present
- Policies and Procedures VI E9, Section II, Item 7 – Revised, clarify that “in writing” does include email and other electronic transmissions as means of approval when business is transacted without a quorum present
- Top 5 District Newsletter Contest eliminated starting in 2007-2008
- Policies and Procedures be revised to reflect Reformed Districts to elect two lt. governors education and training, two lt. governors marketing and one district



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governor, allowing each position equal status, responsibility and volunteer service credit

- D60 reformation approved with final district reformation effective July 1, 2008. The new reformed districts will be numbered 60 and 86
- D46 to reform into D46 and D83. D47 to reform into D47 and D84. Effective July 1, 2008
- Policies and Procedures VI B 1 – Revised, “Reformed Districts” Section 6 (f) now states districts must elect two lt. governors education and training, two lt. governors marketing and one district governor, to have a leadership framework in place for when the split occurs
- Policies and Procedures VI E 1: “Procedural Rules for Campaigns by International Officer and International Director Candidates” – Revised, effective August 18, 2007 after the close of the 2007 ABM
- Policies and Procedures VI A 21: “Electronic Transmissions Policy” – Revised, fax deadline time from 5:00 p.m. to midnight, effective February 23, 2007
- Policies and Procedures VI B 2: “Assignment of Clubs to Districts, Divisions and Areas” – Revised, Item 3, 2<sup>nd</sup> paragraph, 3<sup>rd</sup> sentence, changed to “Areas must consist of four to six clubs, except where special circumstances exist,” effective February 23, 2007
- Policies and Procedures VI H 4: “District and Club use of Internet Web Pages” – Revised, effective July 1, 2007

### [August 13-15, 2007](#)

- Approved use of funding in the amount of \$50,000, from Smedley Memorial Fund, to cover development costs for marketing DVD
- Approved funding to renovate office space at WHQ, not to exceed \$300,000

### [August 15-17, 2007](#)

- The International Officers for the 2007-2008 term and the International Directors for the 2007-2009 term were elected
- Bylaws Article III, Section 12; Article IV, Section 2(a) to 2(d); and Article IV, Section 4 – Amended, removed dues amount (to be placed in policy), effective August 18, 2007
- With approval of the above Bylaws Amendment, effective August 25, 2007:
  - ▶ Policies and Procedures VI D 3: “Additional Dues and Fees and Submission Processes Established by the Board of Directors” – Revised, dues payment amounts and deadlines added as was a requirement that the Board to conduct a triennial review of the dues, fees and submission processes starting in 2009



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### [August 19, 2007](#)

- Nancy Langton appointed Secretary/Treasurer for 2007-2008

### [September 3, 2007](#)

- Lee Holliday appointed International Director Region VIII, effective September 4, 2007

### [November 11-14, 2007](#)

- Request from four clubs in Pakistan to be added to D79, rejected by D79 council - upheld by EC
- Extension for receipt of postal submissions for the Distinguished District and Club programs deemed no longer necessary. Deadlines became midnight December 31 and June 30 for all submissions starting with December 2008
- Authorized Executive Director, consulting with nonprofit Legal counsel, to compose amendments to Bylaws of Toastmasters to implement the decisions of the Board regarding governance reshaping
- Policies and Procedures VI A 98 – Revised
- Recommendations from each Committee on how best to proceed with governance reshaping

### [January 2, 2008](#)

- A list of eligible candidates was established for the vacant position of International Director, Region III. The first person on the list will be offered the position and if they decline, the second person will be approached, and so on until the position is filled

### [February 13-16, 2008](#)

- D81P, D82P and D85P to become full districts effective July 1, 2008
- As required by California NIA 2004 conducted review of Executive Director and CFO salaries and appointed Terry Daily Chairman and Jon Greiner to serve on the Audit Committee for 2008
- Approved compensation package for Executive Director for 2008-2009
- District officer job descriptions/roles validated and to be finalized by WHQ staff
- Amended boundaries of D47 and D84, effective July 1, 2008

### [April 1, 2008](#)

- D44 to be dissolved, effective July 1, 2008



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- The boundaries of D23, D25 and D55 to be revised, effective July 1, 2008

### August 11-13, 2008

- Donna Groh no longer Executive Director, effective July 14, 2008
- Daniel Rex appointed Executive Director, effective August 11, 2008
- Approved upgrade of association management software to TIMSS Personify 7.1, not to exceed \$1.2 million
- Policies and Procedures VI D 12: "Toastmasters International Reserves" – Revised, effective August 12, 2008, an annual review of this policy conducted each November by EC. Appraisal of WHQ every 10 years; "Operating Reserve Fund" created
- Organization Guide V – Revised, added annual review of reserve policy each November to the Calendar section
- Poland added to D59, effective July 1, 2008
- Policies and Procedures VI D 8: "Expense Payments Available for each International Officer and Director of Toastmasters International" – Revised, reimbursement mileage rate to reflect current business deduction rate for federal income tax purposes, effective September 1, 2008
- Policies and Procedures VI D 9: "Expense Payments Available for District Officers and Speech Contestants" – Revised, reimbursement mileage rate reflect current business deduction rate for federal income tax purposes, effective September 1, 2008
- Policies and Procedures VI D 10: "Expense Reimbursement for Employees of Toastmasters International" – Revised, reimbursement mileage rate to reflect current business deduction rate for federal income tax purposes, effective September 1, 2008
- Policies and Procedures VI E 1: "Procedural Rules for Campaigns by International Officer and Director Candidates" – Revised, effective August 16, 2008

### August 13-15, 2008

- The International Officers for the 2008-2009 term and the International Directors for the 2008-2010 term were elected

### August 17, 2008

- Nancy Langton appointed Secretary/Treasurer for 2008-2009

### November 9-11, 2008

- Approved replacing the WHQ roof at a cost not to exceed \$115,000



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### [February 11-14, 2009](#)

- As required by California NIA 2004 conducted a review of Executive Director and CFO salaries and appointed Jon Greiner as Chairman and Pauline Shirley as Co-Chairman of the Audit Committee
- Policies and Procedures VI A 23: "Conflict of Interest" - Adopted
- Annual Conflict of Interest forms to be signed and collected by WHQ by November 1 of each year
- Approved compensation package for the Executive Director for 2009-2010
- Approved D51 Reformation Plan, official split effective July 1, 2010
- Boundary change between D62 and D86 approved, effective July 1, 2009
- Speech Contest Rulebook to be revised to allow semifinal speech contests to be held at the International Convention

### [August 7-12, 2009](#)

- Organization Guide V 12: "District Administration Committee" – Revised, effective August 10, 2009, Functions Section, "6. To review and change district boundaries periodically and as needed"
- Organization Guide V 14: "Governance and Policy Committee" – Revised, effective August 10, 2009, Functions Section, changed Items 2 and 3 regarding forms of resolutions/policy changes and region boundaries
- Boundary change approved for D25 and D55, effective July 1, 2010
- Reformation plans approved for D73 and D79
- For the reformed D51, D51P remained D51 and D51R became D87, effective July 1, 2010
- Policies and Procedures Section VI A 6: "Translation and Interpretation" – Revised, policy intent, granting permission to translate and requirements downgraded to "primarily" (as opposed to "only")

### [August 14, 2009](#)

- The International Officers for the 2009-2010 term and the International Directors for the 2009-2011 term were elected
- Bylaws Amendments Proposal A: Global Representation and Support – Adopted, new region structure and provisions to improve the governance of the organization
- With approval of Proposal A:
  - ▶ Policy and Procedures VI E 2: "International Leadership Committee" – Adopted



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- ▶ Organization Guide V 15: "International Leadership Committee Guidelines" – Adopted, replaced V 15 "Nominating Committee"

### August 15-16, 2009

- Organization Guide Section V 17: "Special Committees" – Revised, eliminated Organization Guide Sections 12, 13 and 14; special committees will be created as necessary and the review functions of the old committees will be reassigned as deemed appropriate
- Policies and Procedures Section VI A 97: "Interim Policy to Implement 2009 Bylaws Amendments" – Adopted, effective August 16, 2009

### September 28, 2009

- The appointment of the members of the ILC was ratified

### October 14, 2009

- EC adopted a resolution that gave the Executive Director, in consultation with the International President, the authority to change the campaign timeline for 2009-2010 (only) as they may determine it to be necessary

### November 9-10, 2009

- Sally Newell Cohen appointed as Secretary/Treasurer until the Annual Business Meeting in August 2010, or a successor is appointed
- Policy and Procedures Section VI D 6: "District Fiscal Management" – Revised, Executive Committee allowed to approve future district signatories by unanimous written consent
- Policy and Procedures Section V 7: "Auditing Firm" – Revised, audit report must be provided to the Board "before it is made public" (instead of "at its February meeting")

### January 5, 2010

- Approved appointment and authorization of Daniel Rex, Executive Director, and Beverly Wallace, Deputy Executive Director, as signors on the corporation's investment accounts

### February 10-12, 2010

- Policies and Procedures, Section VI A 7: "Rules of Procedure of the Board of Directors" – Revised, clarified that policy should be limited to high-level, strategic decisions



## Chronological Report of Decisions

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- Policy and Procedures Section VI A 11: "Board Policy and Administrative Protocol" – Adopted
- Revisions made to Policies and Procedures: Sections V 3, 4, 5, 10, and 16; Sections VI A 10, B 1, B 8, C 5, C 6, D 6, D 8, D 9, D 10, E 6, E 7, F 1.2, G 1, H 2, and H 4
- Policies and Procedures Section V 6: "Secretary-Treasurer" – Revised
- Policies and Procedures Section V 5: "Executive Director" – Revised in regard to budget preparation and presentation to the Board and organization of the International Convention and Mid-Year Training
- Approved the authorization of Daniel Rex, Executive Director; Beverly Wallace, Deputy Executive Director; and John Bond, Controller, as signor on the corporation's bank accounts at Citibank
- Approved compensation package for Executive Director for 2010-2011 year
- Approved termination of Moore & Stephens and retention of Singerlewak as corporation's independent auditor for the fiscal year ending Dec 2009

### February 25, 2010

- Extended Club Officer Training Deadline (set out in Policies and Procedures VI B 7) to March 15, 2010 for Districts that were unable to meet the February 28, 2010 deadline resulting from severe weather conditions

### March 10, 2010

- Reformation of D82 - approved, effective July 1, 2011

### March 14, 2010

- Region Advisors Marketing for term March 15, 2010 through June 30, 2011 appointed

### April 13, 2010

- Pauline Shirley appointed as Chair and Eddie Dunn appointed as Co-Chair on the Audit Committee for fiscal year 2010
- Region Advisor Interim Rules for Vacancies – approved, in effect until adoption of a formal policy

### May 5, 2010

- D27 approved to reform in July 2011



## Chronological Report of Decisions

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### [June 11, 2010](#)

- Approved Toastmasters International signatory representatives for Canada Revenue Agency Business Consent Forms; Citibank Citibusiness, D8 Inmate Fund; and Charles Schwab Organization Account Agreement

### [August 9-10, 2010](#)

- Korean Toastmasters clubs approved to form a Territorial Council, effective July 1, 2010
- Lebanon inclusion in D79 - approved, effective July 1, 2010
- Approved Strategic Planning Committee Report
- Policies and Procedures Sections VI E 1, VI E 8, VI E 9, VI F 2, VI H 4, and VIII A – Revised
- District Administrative Bylaws, Article XI “Committees” Section (b) – Revised, district nominating committee
- Policies and Procedures Section VI A 24 “Region Advisors” and Section VI F 6 “Board of Directors Conduct” – Adopted
- Revised Recognition Program adopted. Transition to the new programs to take effect July 1, 2012

### [August 14, 2010](#)

- Rules of Order of the Toastmasters International Annual Business Meeting – Amended, new positions and numbers of positions changed
- The International Officers for the 2010-2011 term and the International Directors for the 2010-2012 term were elected

### [September 2, 2010](#)

- Audit Committee ratified the financial audit

### [October 13, 2010](#)

- In accordance with California NIA 2004, reviewed and approved TI’s Controller compensation
- Approve WHQ improvements: lighting efficiency, building security, heating and air conditioning, and workspace configuration/ estimated \$233,000
- Policies and Procedures Section VI E2: “International Leadership Committee” – Revised, removed “close” dates for the surveys



## Chronological Report of Decisions

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### [November 9, 2010](#)

- For reformatations occurring July 1, 2011, district numbering approved as follows:
  - ▶ D27 "East" will remain D27, D27 "West" will become D29
  - ▶ D73 "East" will remain D73, D73 "West" will become D17
  - ▶ D79 "R" will remain D79, D79 "E" will become D20
  - ▶ D82 "S" will remain D82, D82 "N" will become D41
- Reformation of D85 approved to proceed in July 2012
- Policies and Procedures Section VI D 12: "Toastmasters International Reserves" – Revised, Sustaining Fund account increased to \$9 million
- Policies and Procedures Section VI E 2: "International Leadership Committee" – Revised, survey and other profile tools results may be provided to the candidates directly

### [January 18, 2011](#)

- Ratified the appointment of the 2011-2012 ILC members

### [February 17-18, 2011](#)

- Ratified the new Toastmasters logo pursuant to Policies and Procedures Section VI A 18
- District 47 reformation – approved, effective July 1, 2011
- Approved \$110,000 expenditure to implement and support new district online accounting software
- Approved compensation package for the Executive Director for 2011-2012
- Adopted all rewritten policies: Policies 1.0 - 11.12, effective April 1, 2011. All existing policies and procedures will be eliminated effective April 1, 2011
- Six month dues increased to \$36 beginning on October 1, 2011

### [April 6, 2011](#)

- Appointment of Christine Temblique as International Director Region 14 – approved, effective April 6, 2011 with term ending in August 2012

### [April 25, 2011](#)

- 2010-2011 Audit Committee ratified financial audit



## Chronological Report of Decisions

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### June 15, 2011

- Approved reimbursement for travel costs of district treasurers to attend training at the 2011 International Convention

### July 11, 2011

- Eddie Dunn appointed Chair and John Noonan appointed Co-Chair of the 2011-2012 Audit Committee

### August 15-16, 2011

- D14 reformation – approved
- Boundary changes in D25 and D50, and D13 and D38 – approved
- West African Toastmasters Clubs approved to form a Territorial Council
- Board delegated full authority to the Executive Committee to establish legal entities outside the US as necessary/appropriate to help improve TI's compliance with legal, tax and regulatory structures globally
- Digital Content Transition plan to begin in August 2011 with the free availability of all speech contest materials
- Approved the establishment of a formal mentoring for incoming IDs, to begin with the 2011-2012 term
- Policy 8.5: Smedley Fund – Revised, eliminated "payment of charter or membership fees of groups handicapped by the lack of funds" as an acceptable use of funds
- Policy 3.0: Ethics and Conduct – Revised, Section 6 B II (Disciplinary Actions), "a final version is sent to the member" changed to "the member is notified of material changes to the resolution"
- Policy 8.0: Dues and Fees – Revised, added "Club charter fees may be paid by another club, however, membership dues and fees may not"
- Policy 8.3: District Leader Expenses – Revised, Section 3 "General District Leader Expense Provisions" clarified "round trip transportation"
- Policy 9.1: International Campaigns and Elections – Revised, Section 7 I (Campaign Communications, Social Media) added "III. Candidates may not use their non-campaign profiles for campaigning. Only the campaign profile may be used"
- Policy 10.0: Region Advisors – Revised, Section 2 "Terms of Service" added "B. An RA may not campaign for, be elected to, or be appointed to any district office or role while serving as an RA"



## Chronological Report of Decisions

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### [August 20, 2011](#)

- The International Officers for the 2011-2012 term and the International Directors for the 2011-2013 term were elected

### [December 13, 2011](#)

- Ratified the appointment of the ILC members

### [February 8-10, 2012](#)

- Toastmasters Online User Agreement protocol – approved, to be posted to all official online forums
- Policy 3.0: Ethics and Conduct – Added Section 4: “Whistle-blower Protection”
- Protocol 8.4: District Fiscal Management – Revised, clarified district funds may not be donated to any fund including the Ralph C. Smedley Memorial Fund
- Protocol 11.3: Board of Directors Confidentiality – Revised for clarity
- Conducted review of Executive Director’s Performance. Approved compensation package for 2012-2013 year
- Policy 11.4: Board of Directors Committees – Revised, deleted, from section G, the following: “The content of any report of the committee whether expressed orally or in writing, reflected in the Board minutes or otherwise, is subject to modification by the Board”
- Adopted the appointment of the Region Advisors selected by Committee 2: Region Advisor Selection

### [March 14, 2012](#)

- Approved request from D84 to amend its boundary moving Pasco County Florida to the newly formed D48, effective July 1, 2012

### [April 30, 2012](#)

- Audit Committee ratified the financial audit

### [June 13, 2012](#)

- Approved expansion of WHQ to comply with changed and/or added requirements of the Americans with Disabilities Act and Occupational Safety and Health Administration



## Chronological Report of Decisions

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### [August 13-14, 2012](#)

- Approved implementation of a candidate assessment tool to support the ILC process leading to the August 2013 elections
- D59 and D71 reformations – approved
- Policy 10.0: Region Advisors – Revised, new composition for the RA Selection Committee
- Protocol 3.0: Ethic and Conduct – Revised, added “District Procedure to Discipline a Member”
- Policy 11.4: Board of Directors Committees – Revised, sections 5 “Audit Committee” and 6 “International Disciplinary Committee” added
- Protocol 8.1: Club and District Assets – Revised, requires each district to submit a complete list of assets to WHQ on or before August 31 each year, signed by immediate past and current district governor
- Policy 8.3: District Leader Expenses – Revised, allows reimbursement of up to \$30 per day for meals while attending District Leader Trainings
- Policy 8.4: District Fiscal Management – Revised, allow an alternate signer in addition to the DG and District treasurer if approved by the EC
- Protocol 8.4: District Fiscal Management – Revised:
  - ▶ Require districts to submit a bank-provided list of authorized signers for all district accounts
  - ▶ Authorized the Executive Director to increase the travel expense maximum for one-year if is the best solution to support the district mission
  - ▶ Added section 7 “Electronic Payments, Cash Advances, and Debit Cards”
  - ▶ Added section 8 “Other District Expenses” to provide guidance for non-routine expenses
- Policy 9.1: International Campaigns and Elections - Revised upon recommendations from the ILC and as a result of the implementation of the assessment tool for candidates
- Protocol 9.1: International Campaigns and Elections – Revised, reflects the new electronic voting process

### [August 18, 2012](#)

- The International Officers for the 2012-2013 term and the International Directors for the 2012-2014 term were elected



## Chronological Report of Decisions

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### [November 14, 2012](#)

- Policy 6.0: Speech Contest – Revised, districts can hold up to four non-English contests in addition to the four English contests
- As required by California NIA 2004, reviewed and approved Controller's compensation

### [December 21, 2012](#)

- Len Jury appointed as a replacement representing Region 12 on the ILC

### [February 21-23, 2013](#)

- Policy 9.1: International Campaigns and Elections – Revised, made "Unsolicited subscriptions to information by or about a candidate are not permitted" its own item under section 7 "International Campaign Communications"
- Policy 9.1 – Further revised, made the due date for a candidate's biographical information and their Letter of Intent the same
- Policy 8.6: Reserve Fund – Revised, clarified the purpose of the funds, their review and their designated categories
- Boundary change between D8 and D54 – approved
- D21 and D82 reformation proposals – approved
- Protocol 7.0: District Structure – Revised, section 4 "Reformed or Consolidated Districts" updated to reflect the current process
- Approved compensation package for the Executive Director for the 2013-14 year
- Policy 1.1: Mission Statements, Values, and Envisioned Future – Adopted
- Policy 11.4: Board of Directors Committees – Revised, the EC to review the budget every year in November and the Reserves policy annually (as opposed to every November)
- District Administrative Bylaws Article XVII: Amendments and Other Rules Section C – Revised, allows for the Board to test the feasibility of potential amendments by allowing alterations under specific conditions
- Approved the appointments of the Region Advisors recommended by the RA Selection Committee for the 16-month term starting March 1, 2013

### [May 15, 2013](#)

- Approved the ratification of the financial audit by the Audit Committee



## Chronological Report of Decisions

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### [June 1, 2013](#)

- Approved the appointment of the ILC members

### [July 24, 2013](#)

- Modifications to the Speech Contest Rulebook – Approved, to be reflected in 2014 Rulebook
- Authorized use of funds, not to exceed \$500,000, from the Ralph C. Smedley Memorial Fund to support the development of the Revitalized Education Program

### [August 19-20, 2013](#)

- Policy 2.0: Club and Membership Eligibility – Revised, minimum raised to eight for club membership, effective April 1, 2014
- Protocol 7.0: District Structure – Revised, clarified the process for determining numbers for new and/or reformed districts
- Reformation to clarify the shared boundary between D48 and D84 – approved
- Korea and West Africa Territorial Councils to become provisional districts: Korea - D93P and West Africa - D94P
- Policy 11.8: Executive Director – Revised, the Executive Director can be identified as either Chief Executive Officer or Executive Director
- Policy 10.0: Regions Advisors – Revised, section 3 C added “An RA may not stand for election in the same year in which their RA term ends”
- Policy 8.3: District Leader Expenses – Revised, added provisional district and territorial council leaders to those reimbursed by WHQ for mid-year and August training
- Protocol 7.0: District Structure – Revised, reflect reimbursement of Territorial Council leaders for Mid-Year and August training
- Policy 9.1: International Campaigns and Elections – Revised, proxy mailing date changed to no later than July 10 of each year
- Approved that Clubs which charter after September 1 will be eligible to earn Goal 9 through training by district representative
- Approved that charter submission fulfills the requirement for on-time officers list and dues payment

### [August 24, 2013](#)

- The International Officers for the 2013-2014 term and the International Directors for the 2013-2015 term were elected



## Chronological Report of Decisions

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- Proposal A: Amendments to the Club Constitution and the Standard Bylaws for Clubs was adopted

### [November 19, 2013](#)

- Protocol 7.0: District Structure – Revised, Section 1 “Club Assignments” and Section 4 “Reformed or Consolidated Districts”
- Policy 9.1: International Campaigns and Elections – Revised
- Approved an extension on the dues renewal deadline to November 1 for D27, D18 and D29
- District reformatations taking effect on July 1, 2014 will have the following number assignments:
  - ▶ D21 “South” will remain D21; D21 “North” will become D96
  - ▶ D59 “Southwest” will remain D59; D59 “Northeast” will become D95
  - ▶ D71 “Northeast” will remain D71; D71 “Southwest” will become D91
  - ▶ D82 “South” will remain D82; D82 “North” will become D92

### [February 18-20, 2014](#)

- Policy 8.6: Use of Reserve Funds – Revised, new monetary values for each of the fund categories
- Boundary change between D69 and D70 – approved, effective July 1, 2014
- D70 reformation – approved for July 1, 2015
- D41 reformation – approved
- Boundary change to D59 – approved, inclusion of Italy and Romania
- Boundary change to Provisional D94P – approved, inclusion of Congo, Guinea and Liberia
- Created Provisional D97P, effective July 1, 2014, which will include clubs in Thailand, Cambodia, Laos, Myanmar and Vietnam
- Protocol 2.1: Club Constitution: Modifications to Comply with Local Laws - Adopted
- Approved compensation package for the CEO for the 2014-2015 year
- Approved the appointment of the Region Advisors recommended by the RA Selection Committee for the 16-month term beginning March 1, 2014
- Finalized new district leader titles to be announced in April 2014 and go into effect July 1, 2015



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### [June 26, 2014](#)

- Policy 11.4: Board of Directors Committees – Revised, added authority of CEO, CFO and Controller to establish and maintain district bank accounts when necessary to enable districts to conduct business

### [July 15, 2014](#)

- Protocol 2.0: Club and Membership Eligibility – Revised, changed minimum club membership to eight to reflect the August 2013 revision of Policy 2.0

### [August 18-19, 2014](#)

- D41 "North" will remain D41; D41 "South" will become D98
- The new district formed from the reformation of D70 will be D90
- The Yukon Alaska Territorial Council will be dissolved, effective July 1, 2015. Clubs in Alaska to be assigned to D32 and clubs in Yukon Territory to be assigned to D96
- Policy 9.1: International Campaigns and Elections – Revised to follow the recommendations of the ILC, primarily regarding candidate assessments and cooperation with the Region Advisor Selection Committee Chair
- Policy 8.4: District Fiscal Management – Revised, clarified use of accounts opened by CEO, COO and Controller for district use and accounts opened for divisions, area, and conferences
- Protocol 8.4: District Fiscal Management – Revised, all districts must complete monthly account reconciliations and account statements can no longer be submitted in lieu of point of sale receipts for reimbursement
- Policy 10.0: Region Advisor – Revised to clarify and strengthen the program
- Changes to the Distinguished Club Program – new prerequisites are conducting Moments of Truth twice a year and completing the Club Success Plan; all changes to be incorporated for the 2016-2017 program year (at the earliest)
- At the recommendation of the Retention Committee – add a DCP requirement recognizing member retention and formalize mentoring

### [August 23, 2014](#)

- The International Officers for the 2014-2015 term and the International Directors for the 2014-2016 term were elected



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### [November 19, 2014](#)

- Approved the Audit Committee transitioning from SingerLewak to Squar Milner as the corporation's independent auditor for the fiscal year ending December 2014

### [January 15, 2015](#)

- Accepted the appointment of the Region Advisors recommended by Committee for the 15-month term beginning April 1, 2015

### [February 4, 2015](#)

- The appointment of the 2015-2016 ILC members ratified

### [February 6, 2015](#)

- Approved the appointment of Gary Schmidt as Chair and Ted Corcoran as Co-Chair of the Audit Committee

### [February 19-21, 2015](#)

- Reformation processes for D85, D4, D42, D51 and D95 – approved, to conclude on July 1, 2016
- Boundary change between D6 and D64 – approved, effective July 1, 2015
- Boundary change between D64 and D78 – approved, effective July 1, 2015
- Approved the CEO compensation package for the 2015-2016 year
- District Administrative Bylaws, Article III: Affiliation and Liability, (b) With Toastmasters International – Revised, clarified that districts do not have the authority to create separate Toastmasters' legal entities, effective immediately
- Policy 3.0: Ethics and Conduct – Revised, Item 1 "Standards" and Item 3 "Harassment and Bullying" clarified language and examples of behavior that will not be tolerated
- Policy 8.4: District Fiscal Management – Revised, district funds cannot be placed in investment accounts and district leaders have explicit authority to establish district bank accounts

### [March 26, 2015](#)

- Approved a resolution for a disciplinary hearing in relation to alleged misappropriation of district conference funds
- Approved a resolution for a disciplinary hearing in relation to alleged ethic and conduct violations



## Chronological Report of Decisions

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### [April 16, 2015](#)

- Protocol 9.2: Presidential Citation – Adopted, outlining the process and criteria for selecting recipients

### [April 30, 2015](#)

- Disciplinary hearing resulted in the removal of a member from good standing with Toastmasters International

### [May 14, 2015](#)

- Disciplinary hearing resulted in the removal of a member from good standing with Toastmasters International

### [June 18, 2015](#)

- Investigation into allegations of impropriety during district officer nominations processes and elections resulted in the Board voting to:
  - ▶ Invalidate the elections and hold new elections, to be conducted electronically by WHQ
  - ▶ Require participation of the district in the finance pilot program currently in progress
  - ▶ Provide on-site nomination and election support for two years
- Jennifer Quinn appointed Secretary/Treasurer, effective immediately, until the first Board meeting after the Annual Business Meeting in August 2015

### [July 6, 2015](#)

- Approved a resolution for a disciplinary hearing in relation to alleged misappropriation of district fund between July 2013 and February 2014 by the then district governor

### [July 16, 2015](#)

- Approved the 2015 Strategic Plan
- Approved the specific types of recognition members will receive in the Revitalized Education Program
- Investigation into allegations of impropriety during district elections resulted in the Board voting to:
  - ▶ Invalidate the elections and hold new elections, to be conducted electronically by WHQ



## Chronological Report of Decisions

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- ▶ Provide nomination and election support for two years
- Due to membership misrepresentation and improprieties during the last week of the program year, under Protocol 3.0: Ethics and Conduct, acceptance was withdrawn for the involved membership payments and new club charters, which were subsequently returned

### [July 28, 2015](#)

- Disciplinary hearing resulted in the removal of a member from good standing with Toastmasters International

### [August 10-11, 2015](#)

- Toastmasters International Singapore LTD. incorporated to enable D80 to properly establish bank accounts and conduct transactions
- D59 and D95 joint reformation committee – approved
- Boundary change for D94 approved – added Gabon
- “Empowering individuals through personal and professional development” approved to represent the organization’s brand promise
- Policy 2.0: Club and Membership Eligibility – amended, clarification of terms and eligibility requirements
- Policy 9.1: International Campaigns and Elections – amended, agree to confidentiality of assessment results before receiving them and establishing a system to track candidate communications
- Complete audit of Policy and Protocol resulting in several approved modifications
- Policy 2.0: Club and Membership Eligibility – amended, virtual participation in clubs allowed

### [August 15, 2015](#)

- The International Officers for the 2015-2016 term and the International Directors for the 2015-2017 term were elected
- Proposal A: Amendments to the Bylaws of Toastmasters International – passed

### [August 16, 2015](#)

- Jennifer Quinn appointed Secretary/Treasurer for the 2015-2016 year



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### [September 24, 2015](#)

- Approved the Audit Committee's recommendation of Squar Milner for the audit of the 2015 fiscal year

### [October 30, 2015](#)

- Joseph Gomez appointed as a replacement representing Region 14 on the ILC

### [November 18, 2015](#)

- Approved the 2016 budget, including a 25 percent dues increase to take effect October 1, 2016

### [December 2, 2015](#)

- Gavin Blakely appointed as a replacement representing Region 12 on the ILC

### [February 19-21, 2016](#)

- Protocol 11.1 – amended, adjustments to agenda development and approval process
- Accepted the appointment of the Region Advisors recommended by the Selection Committee for 2016-2017
- D72 approved to establish a reformation committee
- Reformation process for DF, D20, D30 and D79 – approved, to conclude July 1, 2017
- Boundary change for D59 approved – add Greece, effective July 1, 2016
- Boundary change for D95 approved – add Moldova and Bulgaria, effective July 1, 2016
- D34 directed to establish a reformation committee and provide potential reformation plans
- Modifications to Speech Contest Rulebook – approved, effective for the contest cycle beginning July 1, 2016
- Policy 6.0: Speech Contests – amended, Taped contest now Video contest and limitations on fees associated with contests
- In accordance with California NIA 2004, reviewed and determined as reasonable the CFO's compensation
- Policy 11.4: Board of Directors Committees – amended, further define how ACPP receives information and provides advice
- Protocol 2.0: Club and Membership Eligibility – amended, define online attendance at club meetings



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- Policy 2.0: Club and Membership Eligibility – amended, allow online attendance and chartering of online clubs
- District Administrative Bylaws and Policy 9.1: International Campaigns and Elections – amended, District Nominating Committee now District Leadership Committee

### February 21, 2016

- John Lau appointed 2016-2017 Audit Committee Co-Chair

### February 27, 2016

- Ratified the appointment of the 2016-2017 ILC members

### March 23, 2016

- Accepted the naming system for the revitalized education program (to be announced at a later date)

### March 28, 2016

- Protocol 7.1: District Events – amended, only district council's annual meeting needs to be held in person (others can be conducted virtually)
- Protocol 8.4: District Fiscal Management – amended, signed Officer Agreement and Release Statements required for all elected and appointed district leaders in order to access district reserve accounts
- Protocol 9.0: District Campaigns and Elections – amended, district nominating committee changed to district leadership committee with processes similar to the ILC
- Adopted new methodology for strategic initiatives
- District Administrative Bylaws – amended, clearly assigned responsibility for member retention at the district level
- Policy 10.0: Region Advisors – amended, individuals are applicants for the position as opposed to candidates
- Approved a revised Code of Conduct
- Policy 3.0: Ethics and Conduct – amended, added revised Code of Conduct
- Policy 11.4: Board of Directors Meetings – amended, Executive Committee required to provide their rationale for the recommendations or decisions they make
- Protocol 11.1: Board of Directors – amended, Executive Committee meeting agendas and background information to be provided to the Board at the same time as the Executive Committee



## Chronological Report of Decisions

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### [April 13, 2016](#)

- Voted to propose two amendments to the Bylaws at the Annual Business Meeting in August 2016 – one regarding the location of WHQ and where the organization is legally domiciled, the other regarding the Audit Committee

### [April 21, 2016](#)

- Policy 11.4: Board of Directors Committees – amended, for further clarification about the ACPP
- Policy 8.5: Smedley Fund – amended

### [June 16, 2016](#)

- Approved the proposed requirements to achieve Distinguished Toastmaster (DTM) in the Toastmasters Pathways learning experience
- Policy 10.0: Region Advisors – amended, applicant requirements
- Voted to direct WHQ to conduct electronic elections for two offices in D94 and provide nomination and election support during the next year

### [July 28, 2016](#)

- District level excellence awards modified to match the new district leader titles
- Protocol 11.5: Board of Directors Visits – amended, to clearly define the process for getting visits approved and clarifying the reimbursements available

### [August 1, 2016](#)

- Past International Director David McCallister, DTM appointed International Director Region 3, effective August 20, 2016

### [August 15-16, 2016](#)

- Reviewed newly formed districts – D4 and D101; D42 and D99; D51 and D102; and D85 and D88
- Reviewed status of reformatations to take effect July 1, 2017 – DF and D100; D20 and D105; D30 and D103; and D79 and D104
- Reformation process of D6 approved – 2 districts, D6 and D106 effective July 1, 2018
- Reformation process of D59 and D95 approved – 6 districts effective July 1, 2018
- Boundary change D94P approved – add Gambia and Cameroon



## Chronological Report of Decisions

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- Authorized WHQ to open a bank account in Qatar in the name of Toastmasters International, while continuing to research creating a legal entity
- Approved the CEO compensation package for the 2016-2017 year
- Modified the annual budget review and approval process and timeline
- Protocol 11.1: Board of Directors Meetings – amended, proposed budget to be provided a minimum of 10 days prior to discussion
- Pricing strategy for Toastmasters Pathways learning experience approved
- Region-level quarterfinals for the International Speech Contest to be introduced for the 2018-2019 contest cycle
- October/November district conferences to be discontinued in 2018
- Recommends the adoption of the Concur expense reporting system for all districts as it becomes available
- Policy 8.0: Dues and Fees and Policy 8.4: District Fiscal Management – amended, to reflect the October 2016 dues increase

### [August 20, 2016](#)

- The International Officers for the 2016-2017 term and the International Directors for the 2016-2018 term were elected
- Proposal A – adopted, amendments made to the Bylaws regarding where the organization is legally domiciled and the ability to strategically place WHQ in the future
- Proposal B – adopted, amendments to the Bylaws formally recognizing the Audit Committee as a standing committee of the Board of Directors

### [August 21-22, 2016](#)

- Jennifer Quinn appointed Secretary/Treasurer for the 2016-2017 year

### [September 28, 2016](#)

- Policy 10.0: Region Advisors – amended, changes to who can serve on the Selection Committee and for how long

### [October 26, 2016](#)

- Policy 10.0: Region Advisors – amended, allow for additional RAs to be appointed in regions with nine or more districts; to take effect with the 2017-2018 term
- Modified *A Toastmasters Promise* to reflect the new Toastmasters Pathways learning experience



## Chronological Report of Decisions

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### [December 14, 2016](#)

- Policy 11.4: Board of Directors Committees – amended, clarify and strengthen the relationship between the ACPP and the Board
- Reviewed status of reformatations to take effect July 1, 2017 – DF and D100; D20 and D105; and D79 and D104
- Confirmed the assignment of district numbers, by country, for the reformation of D59 and D95
- Speech Contest Rulebook – amended to take effect July 1, 2017, related to eligibility requirements and the level of originality for Table Topics and Evaluation contest speeches
- Authorized WHQ to proceed with forming a legal entity in China
- Protocol 10.0: Region Advisor Expenses – amended, new name and changes to more accurately address the costs incurred by RAs when traveling
- Protocol 11.2: Board of Director Expenses – amended, allow WHQ to issue Board members a credit card for use when traveling for Toastmasters business and clarify certain expenses incurred by the International President
- Protocol 11.3: Board of Director Confidentiality – amended, annual notice only sent to former Board members whose dues are paid

### [March 5-7, 2017](#)

- Territorial council status granted to Brazil – effective July 1, 2017
- Territorial council status granted to East Africa (Ethiopia, Kenya, Rwanda, Tanzania United Republic, Uganda) – effective July 1, 2017
- Boundary change for D41 approved – add Bangladesh, Bhutan and Nepal, effective July 1, 2017
- Boundary change for D43 and D77 approved – move Lauderdale County and Meridian, Mississippi
- D60 and D86 to establish joint reformation committee
- Request to reform by D33 approved
- Reformation of D34 approved – the two districts formed will be D34 and D113, process to conclude on June 30, 2018
- Reformation of D72 approved – the two districts formed will be D72 and D112, process to conclude on June 30, 2018
- D82 reformation committee – approved
- Policy 8.6: Use of Reserve Funds and Policy 8.7: Investments – amended, to accurately reflect the organization's assets



## Chronological Report of Decisions

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- Protocol 4.0: Intellectual Property – amended, clarify, strengthen and reinforce copyright and trademark protections related to translations
- Tamil to be added as a supported language
- As required by California NIA 2004 - reviewed and determined as reasonable the CFO's compensation
- Amendments to be presented for a vote at the 2017 ABM – Bylaws and Club Constitution, regarding the dues payment process and the timing of dues payments
  - ▶ If adopted, Policy and Protocol 2.0: Club and Membership Eligibility – amended, will take immediate effect
- Amendments to be presented for a vote at the 2017 ABM – Bylaws, regarding the ILC and the international selection and election process
  - ▶ If adopted, Policy 9.1: International Campaigns and Elections – amended, will take immediate effect
- Policy 9.1: International Campaigns and Elections – amended, assessments sent to paid members only; once a candidate submits a Letter of Intent they may not run for, be elected to or appointed to, or serve in a district-level role; definition of a campaign mailing; effective for the 2017-2018 election cycle
- Policy 10.0: Region Advisors – amended, assessments sent to paid members only; effective for the 2018-2019 Region Advisor Selection Committee
- Amendments to be presented for a vote at the 2017 ABM – Club Constitution, definition of an honorary member
- Policy 2.0: Club and Membership Eligibility – amended, establish a process for determining the good standing of former or prospective members
- District Administrative Bylaws Article VII, Section (f) – amended, clarify the process and requirements to fill vacancies
- Policy 11.9: Secretary-Treasurer – amended, define the future management of Restricted and Highly Confidential minutes
- Protocol 11.3: Board of Directors Confidentiality – amended, define the future management of Restricted and Highly Confidential minutes and clarify the proper classification of certain documents
- Approved the appointments of the Region Advisors for 2017-2018 recommended by the RA Selection Committee
- Recommendations Alignment and Prioritization Committee prioritized list, recession of previous Board recommendation and working protocol for future Board committees – accepted



## Chronological Report of Decisions

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- Recommendations Alignment and Prioritization Committee recommendation that the EC review items that have been on the priority list for more than 3 years without action, non-relevant items to be presented to the Board for rescission – accepted

### [March 8, 2017](#)

- Tim Keck appointed 2017-2018 Audit Committee Co-Chair

### [March 31, 2017](#)

- All Chief Ambassadors and current Ambassadors will be recognized with credit for district service

### [April 26, 2017](#)

- Policy 11.4: Board of Directors Committees – amended, clarify the process of selecting an auditing firm
- Policy 11.4: Board of Directors Committees – amended, improve and strengthen communication between the ACPP members and the Board

### [May 24, 2017](#)

- Approved the Audit Committee's acceptance of the annual financial audit

### [June 9, 2017](#)

- Ratified the appointment of the 2017-2018 ILC members

### [June 28, 2017](#)

- Boundary change between D33 and D52 approved
- Protocol 11.1 – amended, reduce the number of days in which the minutes will be provided to the Board after each meeting; clarify the content of minutes
- Approved appointment of Mary Swanson as 2017-2018 Region 1 Advisor

### [July 26, 2017](#)

- Approved the signatories on the organization's bank accounts

### [August 20-22, 2017](#)

- D60 and D86 joint reformation committee approved as submitted
- Request to form a reformation committee by D89 approved



## Chronological Report of Decisions

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- Brazil granted Territorial Council status, effective July 1, 2017
- East Africa granted Territorial Council status, effective July 1, 2017
- D93P and D94P granted full district status, effective July 1, 2017
- Policy 11.4: Board of Directors Committees – amended, Executive Committee has the authority to establish legal entities outside the United States
- Approved compensation package for the CEO for the 2017-2018 year
- Beginning in January 2018, district leaders will receive information on the recording standards and how it will impact the International Speech Contest
- Approved the budget to test market the advertising plan in California and Florida, starting in mid-2018
- District Administrative Bylaws, Article I: Authority and Title – amended, applicable to provisional districts and territorial councils as well
- Protocol 7.0: District Structure – amended, expanded the section on territorial councils
- Policy 8.0: Dues and Fees – amended, all clubs now pay the same dues
- Policy 8.4: District Fiscal Management – amended, territorial councils will receive funds from the collection of dues
- Number of regions in the Americas reduced from 10 to 9 and a fifth region added to the rest of the world, effective July 1, 2018
- Policy 2.0: Club and Membership Eligibility – amended, clarify the process for individuals who are not paid members of a club
- Policy 3.0: Ethics and Conduct – amended
- District Administrative Bylaws, Articles VII, X and XI – amended
- Policy 6.0: Speech Contests – amended, district level contests only conducted at the annual district conference
- Protocol 7.1: District Events – amended
- Protocol 8.4: District Fiscal Management – amended, the district budget provided to the district council for approval by September 30
- Policy 9.1: International Campaigns and Elections – amended
- Policy 10.0: Region Advisors – amended, an individual who submitted a Letter of Intent to run for an international director or position may not apply for a Region Advisor position
- Policy 9.1: International Campaigns and Elections – amended, candidate assessments will be sent to additional district leaders who served with the candidate while they were a district leader



## Chronological Report of Decisions

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- Policy 10.0: Region Advisors – amended, applicant assessments will be sent to additional district leaders who served with the candidate while they were a district leader
- Approved Audit Committee’s recommendation to retain Squar Milnar as the organization’s 2017 auditor
- Policy 10.0: Region Advisors – amended, monthly reporting to the International President

### August 26, 2017

- The International Officers for the 2017-2018 term and the International Directors for the 2017-2019 term were elected
- Proposal A: Dues Payments: Methods – adopted
- Proposal B: Dues Payments: Timing – adopted
- Proposal C: International Leadership Committee Service Timeline – adopted
- Proposal D: Floor Candidacy Prerequisites – adopted
- Proposal E: International Director Qualifications – adopted
- Proposal F: Minimum Vote Percentage – adopted
- Proposal G: Honorary Club Membership – adopted

### December 12, 2017

- Jennifer Quinn-Barr appointed Secretary/Treasurer for the 2017-2018 year
- Policy changes approved in August 2017, as part of the 2016 Developing Markets Committee report, shall not take effect until October 2018 at the earliest
- Policy 8.4: District Fiscal Management – amended, clarified appropriate use of district funds and the percentage that will be collected from the reserve account monthly
- The leadership requirement to earn an advanced leader silver award will only be waived for members in territorial councils and online clubs only if they are not members of districted clubs
- Competent Communicator applications shall not be accepted for any new member in a district where Pathways has been rolled out
- Reformation committee for D46 – approved
- D82 and D92 required to establish a joint reformation committee
- Realignment of the borough of Sayre, PA from D38 to D65 – approved
- Reformation committee for D37- approved
- Speech Contest Rulebook – amended, relating to the addition of region quarterfinals



## Chronological Report of Decisions

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- Protocol 11.5: Board of Directors Visits – amended to adjust to the discontinuation of the October/November district conferences

### [January 24, 2018](#)

- Each Territorial Council to be provided \$5000 during the 2017-2018 program year, which must be spent in accordance with all Policy and Protocol governing district fiscal management

### [February 21, 2018](#)

- Approved the appointments of the Region Advisors for 2018-2019 recommended by the RA Selection Committee

### [March 19-22, 2018](#)

- Policy 8.7: Investments – amended
- D82 and D92 joint reformation committee co-chairs approved as submitted
- D37 two-year transition period – approved
- Boundary change for D6 and D78 approved – Douglas and Grant counties in Minnesota moved to D6, effective July 1, 2018
- Boundary change for D21 and D96 approved – Mission, B.C., Canada moved to D21, effective July 1, 2018
- Qatar to become Provisional District 116, effective July 1, 2018
- As required by California NIA 2004 - reviewed and determined as reasonable the CFO's compensation
- In 2019, each international officer will visit one Mid-year Training. The effectiveness of their attendance will be evaluated in March 2019
- Amendments to the Bylaws of Toastmasters International, Article XI: Quorum to be presented to the membership for vote at the 2018 ABM
- Policy 2.0: Club and Membership Eligibility – amended, added minimum requirements for a club to charter
- Policy 6.0: Speech Contests – amended, clarified who has the authority to determine which speech contests a district will conduct in addition to the International Speech Contest
- Protocol 7.1: District Events – amended, districts may not conduct joint events with other districts
- Policy 8.0: Dues and Fees – amended, added the practice of the organization waiving membership dues payments for Past International Presidents



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- District Administrative Bylaws, Article VII and Protocol 7.1: District Events – amended, effective July 1, 2018; regarding the election or appointment of district officers, specifically area directors
- Policy 8.4: District Fiscal Management – amended, regarding the financial recording and control systems provided by Toastmasters International
- Assignment of districts to each region advisor clarified and accepted, retroactive to February 21, 2018
- Policy 10.0: Region Advisors – amended
- Policy 9.1: International Campaigns and Elections – amended, effective after the 2018 ABM; more clearly defined campaign processes and communications
- New members of existing prison clubs allowed to work in the traditional education program until June 30, 2020.
- Policy 8.5: Ralph C. Smedley Memorial Fund™ - amended, clarified that clubs may contribute to the fund

### [April 25, 2018](#)

- Approved revised proposal for split of D89, effective July 1, 2019
- Ratified the appointment of the 2018-2019 ILC members
- Policy 11.4: Board of Directors Committee – proposed amendment adopted; to be effective if the membership votes to amend the Bylaws Article XI
- Bylaws, Article XI: Quorum – amended proposed amendment to be presented at the 2018 ABM

### [May 23, 2018](#)

- Approved the ratification of the financial audit by the Audit Committee

### [July 25, 2018](#)

- Protocol 4.0: Intellectual Property – amended, Korean added as a supported language
- Protocol 10.1: Region Advisor Visits – adopted
- Protocol 11.5: Board of Directors Visits – amended
- District Administrative Bylaws, Article X, Section (e) – amended, clarified the number of votes district executive committee and district council members are entitled to at in-person or virtual meetings

### [August 19-21, 2018](#)

- Approved compensation package for the CEO for the 2018-2019 year



## Chronological Report of Decisions

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- Protocol 7.0: District Structure – amended, extend the transition period for reforming districts, effective for all reformation requests after September 1, 2018
- D41 request to establish a reformation committee approved
- Reformation of D46 approved, process to conclude on July 1, 2020
- D60 and D86 joint reformation committee recommendation not approved – D86 to establish a reformation committee
- Proposed members of the D83 and D92 joint reformation committee approved
- Addendum of Standard Club Options – amended
- Policy 9.1: International Campaigns and Elections – amended
- Recognition Committee recommendations adopted, effective July 1, 2020 – World Headquarters to research the feasibility and time required to meet this timeline
- Include plan developed by the District Marketing Effectiveness Committee in the training for public relations managers for the 2018-2019 program year
- Conduct a pilot program of the district Marketing Plan with several club growth directors during the 2018-2019 program year

### [August 25, 2018](#)

- The International Officers for the 2018-2019 term and the International Directors for the 2018-2020 term were elected
- Proposal A – adopted

### [August 26-27, 2018](#)

- Jennifer Barr appointed Secretary/Treasurer for the 2018-2019 year

### [September 26, 2018](#)

- Approved Audit Committee's recommendation to retain Squar Milnar as the organization's 2018 auditor

### [December 19, 2018](#)

- In accordance with the California NIA 2004 - reviewed and determined as reasonable the CFO's compensation
- Protocol 2.2: Toastmasters International Legal Entities – adopted
- Give successful club coach credit and leadership service credit, effective immediately
- Modify the requirements for the District Recognition Program for the 2018-2019 and 2019-2020 program years



## Chronological Report of Decisions

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### January 19, 2019

- Jack Gillespie appointed 2019-2020 Audit Committee Co-Chair

### January 30, 2019

- Approved club banner designs that will be provided digitally for local production
- Policy 11.4: Board of Directors Committees – amended, define the purpose and composition of a standing Disciplinary Committee

### January 30, 2019

- Ratified the appointment of the 2019-2020 ILC members

### February 27, 2019

- Speech Contest Rulebook – amended, for the 2019-2020 program year
- Protocol 7.0: District Structure – amended, to reflect changes in the Speech Contest Rulebook
- Approved business card designs to be available in the 2019-2020 program year
- Brazil Territorial Council Chair to serve a second year in that position
- Exception made to allow all Territorial Council leaders, if elected, to serve a succeeding term in the same position for the 2019-2020 program year
- Policy 10.0: Region Advisors – amended, Region Advisor Selection Committee can recommend the appointment of additional region advisors
- Accepted the appointment of the Region Advisors recommended by the Selection Committee for 2019-2020

### March 14-17, 2019

- Angela Mennenga appointed Secretary/Treasurer for the remainder of the 2018-2019 year
- Amendments to the Bylaws, Article VI: Officers to be presented to the voting membership at the 2019 Annual Business Meeting
  - ▶ Policy 11.9: Secretary-Treasurer and Protocol 9.1: International Elections will be automatically amended if the proposed amendments are adopted
- Accredited Speaker Program Rules amended to incorporate the Toastmasters Pathways learning experience
- Policy 11.0: Board of Directors – amended, included reference to the Board of Directors Acknowledgement of Responsibilities form



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- Policy 3.0: Ethics and Conduct – amended, added section addressing the conduct of World Champions of Public Speaking and Accredited Speakers
- Protocol 3.0: Ethics and Conduct – amended, included procedure for discipline of World Champions of Public Speaking and Accredited Speakers
- District Administrative Bylaws, Article IX – amended, require district council members in attendance at the annual district conference to attend the district council annual meeting
- Protocol 7.1: District Events – amended, require voting members and proxyholders at the annual district conference to attend the district council meeting
- D82 to reform into D82 and D120, effective July 1, 2020
- D92 to reform into D92 and D121, effective July 1, 2020
- D41 and D98 to form a joint reformation committee
- Toastmasters International subsidiary in Shenzhen, China is legally recognized, effective January 22, 2019
- Policy 10.0: Region Advisors – amended, added to the list of individuals who are sent the assessment for region advisor applicants
- Policy 7.2: District Management – amended, added a section titled “District Corporate Relations”
- Policy 8.0: Dues and Fees – amended, allow new clubs to pay more than six months dues to align with the April or October dues cycle
- Full audit of the Bylaws of Toastmasters International, Club Constitution, District Administrative Bylaws, and Policy and Protocol conducted
  - ▶ Amendments to the Bylaws and Club Constitution to be presented to the voting membership at the 2019 International Convention
  - ▶ District Administrative Bylaws – amended
  - ▶ Policy and Protocol – amended
  - ▶ District Administrative Bylaws and Policy and Protocol will be amended automatically to align with the proposed amendments to the Bylaws and Club Constitution if they are adopted
- Policy 8.5: Ralph C. Smedley Memorial Fund<sup>®</sup> – amended
- Policy 9.1: International Campaigns and Elections – amended, regarding potential conflicts of interests
- Policy 9.1: International Campaigns and Elections – amended

### [April 24, 2019](#)

- Approved the ratification of the financial audit by the Audit Committee



## Chronological Report of Decisions

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### [May 9, 2019](#)

- Nancy Starr-Cassidy appointed as a replacement representing Region 3 on the ILC
- Monique Levesque-Pharoah appointed as a replacement representing Region 4 on the ILC

### [May 29, 2019](#)

- D41 and D98 joint reformation committee co-chairs approved as submitted
- Toastmasters clubs in Pakistan approved to form a Territorial Council, contingent upon there being 20 paid clubs by June 30, 2019
- Investigation into allegations of impropriety and flaws in confidentiality during district elections resulted in the Board voting to:
  - ▶ Invalidate the elections for all contested positions
  - ▶ Direct World Headquarters to conduct new elections electronically
  - ▶ Provide on-site credentials and election support for the 2020 elections

### [July 24, 2019](#)

- Protocol 7.1: District Events – amended, expanding the timeframe for conducting Club Officer Training
- Boundaries for the reformation of D60 and D86 into D60, D86 and D123 approved, effective July 1, 2020
- Policy 8.3: District Leader Expenses, Protocol 10.0: Region Advisor Expenses, and Protocol 11.2: Board of Directors Expenses – amended, to comply with the United States Internal Revenue Service reimbursement rates
- Policy 8.3: District Leader Expenses – amended, to align with current practice regarding district directors attending International Convention
- Bank accounts for Toastmasters International established in Canada and Hong Kong; signatories approved

### [August 16, 2019](#)

- Sonny Varghese appointed as a replacement representing Region 11 on the ILC

### [August 17-20, 2019](#)

- Policy 8.4: District Fiscal Management and Protocol 8.4: District Fiscal Management – amended, to enhance the effectiveness of district spending and promote sound fiscal policies; effective July 1, 2020



## Chronological Report of Decisions

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- Protocol 2.0: Club and Membership Eligibility – amended, regarding guests and the participation of guests in club meetings
- Adopted processes for evaluating and prioritizing the implementation of Board and Board committee recommendations and decisions
- Policy 3.0: Ethics and Conduct – amended
- Adopted changes to the District Recognition Program to be effective as early as the 2021-2022 program year
- Policy 9.1: International Campaigns and Elections – amended, effective September 1, 2019
- Policy 3.0: Ethics and Conduct, Protocol 3.0: Ethics and Conduct, and Protocol 10.1: Region Advisors Visits – amended, establishing a code of conduct for region advisors
- District Administrative Bylaws Article VII: Officers and Article XI: Committees and Protocol 9.0: District Campaigns and Elections – amended, regarding floor candidates and the District Leadership Committee
- D116P granted full district status, effective July 1, 2019
- East African Territorial Council to become Provisional District 114P, effective July 1, 2019
- Policy 6.1: Accredited Spear Program – adopted, effective September 1, 2019
- Speech Contest Rulebook, Section 5 – amended, reverted to wording from the 2018-2019 rulebook
- Approved compensation package for the CEO for the 2019-2020 year

### [August 23, 2019](#)

- The International Officers for the 2019-2020 term and the International Directors for the 2019-2021 term were elected
- Proposal A: Modernization and Consistency of Language – adopted
- Proposal B: Redundant Language – adopted
- Proposal C: Start/End Times for Terms of Office – adopted
- Proposal D: How Members are Notified About International Dues Changes – adopted
- Proposal E: Change to the Term “Board Members” – adopted
- Proposal F: Introduction of the Term “Charged Member” – adopted
- Proposal G: Definition of the Term “Active Membership” – adopted
- Proposal H: International Dues and Fees Versus Club Dues and Fees – adopted
- Proposal I: Outdated Materials and Committee Designation – adopted
- Proposal J: Club Management of Individual Memberships – adopted
- Proposal K: Speech Contests and Inactive Members – adopted



## Chronological Report of Decisions

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- Proposal L: Simplification of Structural Handling of Officer Positions at the Corporate, International, and District Levels – adopted

### [August 25-26, 2019](#)

- Angela Mennenga appointed Secretary for the 2019-2020 year
- John Bond appointed Treasurer for the 2019-2020 year
- Policy 10.0: Region Advisors – amended

### [August 26, 2019](#)

- Past International President Michael Notaro appointed replacement chair of the ILC

### [September 9, 2019](#)

- Past International President Dilip Abayasekara and Robert Cravalho appointed Accredited Speaker Program Council Chairs

### [September 15, 2019](#)

- Benjamin McCormick appointed as a replacement representing Region 12 on the ILC

### [October 30, 2019](#)

- Ratified the appointment of the 2020 International Disciplinary Committee members
- Policy 9.1: International Campaigns and Elections – amended, regarding conflicts of interest for members of the ILC
- Approved Audit Committee's recommendation to retain Squar Milnar as the organization's 2019 auditor
- Approved Audit Committee's recommendation to retain Mazar as the 2019 auditor for Toastmasters International Singapore Limited
- Approved Audit Committee's recommendation to retain Shanghai Deloitte Tax Limited as the 2019 auditor for Toastmasters International (Hong Kong) Limited and Shenzhen Toastmasters Culture Exchange Company Limited (Toastmasters China)

### [December 4, 2019](#)

- Policy 5.0: Corporate and Community Activities – amended, including a change in title



## Chronological Report of Decisions

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### [December 18, 2019](#)

- Policy 11.4: Board of Directors Committees – amended, Disciplinary Committee members continue to serve if there is a specific matter that remains unfinished at the end of their term
- D74 to form a reformation committee
- D85 to form a reformation committee, pending a positive vote of the District 85 Executive Committee
- Adopted the following related to Toastmasters clubs in correctional facilities:
  - ▶ All new members must use the Pathways learning experience, effective July 1, 2020
  - ▶ Any clubs unable to participate in Pathways may become Gavel Clubs (which will continue to use the traditional education program) but must notify World Headquarters by June 30, 2020
  - ▶ District club and membership bases for the 2020-2021 program year will be adjusted to reflect the transition of Toastmasters clubs to Gavel Clubs for those clubs that notified World Headquarters by the prescribed deadline
- Speech Contest Rulebook – amended, for both the 2019-2020 and 2020-2021 speech contest cycles
- Policy 6.1: Accredited Speaker Program – amended
  - ▶ Corresponding changes to the Accredited Speaker Program Handbook were made
- In accordance with the California NIA 2004 - reviewed and determined as reasonable the CFO's compensation

### [January 1, 2020](#)

- Ratified the appointment of the 2020-2021 ILC members

### [January 29, 2020](#)

- Policy 8.3: District Leader Expenses, Protocol 10.0: Region Advisor Expenses, and Protocol 11.2: Board of Directors Expenses – amended, regarding mileage reimbursement
- Speech Contest Rulebook – amended, regarding protests under specific circumstances, for the 2020-2021 speech contest cycle



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### [February 12, 2020](#)

- Accepted the appointment of the Region Advisors recommended by the Selection Committee for 2020-2021
- Policy 10.0: Region Advisors – amended, effective immediately

### [March 14-16, 2020](#)

- Youth Leadership Program and Interpersonal Communication Program to be combined into one new program, with a pilot to be conducted in specific geographic areas worldwide
- Protocol 8.2: Fundraising – amended, relating to conducting Speechcraft, the Success Communication Series, the Success Leadership Series, The Better Speaker Series, The Successful Club Series, and the Leadership Excellence Series
- Policy 9.1: International Campaigns and Elections – amended, relating to vacancies on the ILC and the evaluation of a candidate’s attributes and competencies, effective for the 2020-2021 election cycle
- Boundary change approved – city of Mississauga included in the newly reformed boundary of D86
- D41 and D98 two-year transition period – approved, based on the joint reformation committee’s recommendation
- Extended the submission of Advanced Leader Silver (ALS) and Distinguished Toastmaster (DTM) in the traditional program to June 30, 2021
- Extended Club Coach program for Club Coach District Leader credit through the 2020-2021 program year
- Amendments to the Bylaws, Articles V: Board of Directors, VII: Committees, VIII: Nominations, and IX: Elections to be presented to the voting membership at the 2020 Annual Business Meeting
  - ▶ Policy 9.1: International Campaigns and Elections and Policy 10.0: Region Advisors will be automatically amended if the proposed amendments are adopted
- Adopted recommendations relating to extensions and other exceptions in light of the COVID-19 global pandemic
- Recommendations of the Club Leadership Roles and Responsibilities Committee adopted
- Amendment to the Bylaws, Article III, Section 13.d to be presented to the voting membership at the 2020 Annual Business Meeting



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### [April 8, 2020](#)

- Adopted exceptions to Policy 9.1: International Campaigns and Elections and Protocol 9.0: District Campaigns and Elections
- Adopted the Strategic Alliance Agreement with Rotary International
- Adopted allowances relating to special meetings devoted solely to prepared speeches
- Cancelled the 2020 Toastmasters International Convention in Paris, France

### [April 22, 2020](#)

- D105 approved to establish a reformation committee
- Adopted recommendations regarding the Annual Business Meeting and voting procedures
- Adopted recommendations regarding the Town Hall
- Adopted recommendations regarding the Candidate Showcase
- Approved the ratification of the financial audit by the Audit Committee
- Approved enhancements to the Club Proxy Assignment page of the website

### [April 30, 2020](#)

- Extended access to Pathways Base Camp, for those members who were in good standing of clubs in good standing as of April 29, 2020, to June 30, 2020

### [May 14-15, 2020](#)

- Created a special club recognition program for the 2019-2020 program year, including developing additional awards focusing on membership retention and growth
- Created special recognition programs for the 2019-2020 program year for Areas, Divisions, and Districts
- Educational awards for the special recognition program for Districts to be calculated based on awards submitted through Club Central

### [May 27, 2020](#)

- Adopted holding the 2020 Toastmasters International Convention, 2020 District Leader Training, and the 2020 Executive Committee and Board of Director meetings online
- Adopted requirement for all Districts to accommodate online attendance at all in-person District events through August 31, 2020



## Chronological Report of Decisions

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### [June 24, 2020](#)

- Policy 5.0: Toastmasters International and Other Organizations – amended, relating to partnerships and alliances
- Protocol 5.0: Corporate and Community Activities – amended, new title
- District Administrative Bylaws, Article VIII, Section e – amended, to align with the Toastmasters education program
- Approved extension of the December 2018 modifications to the District Recognition Program through the 2020-2021 program year

### [July 22, 2020](#)

- Protocol 4.0: Intellectual Property – amended, relating to the translation of Toastmasters materials
- Protocol 7.0: District Structure – amended, relating to Territorial Councils

### [July 29, 2020](#)

- Protocol 8.4: District Fiscal Management – amended, third-party gift cards and other cash equivalents no longer allowed to be used as incentives
- Policy 9.1: International Campaigns and Elections – amended, relating to an online scheduling tool for international candidate interviews
- Adopted the [Policy Violations Quick Reference Guide](#)
  - ▶ Protocol 3.0: Ethics and Conduct – amended, to include reference to this new document
- Protocol 3.0: Ethics and Conduct – amended, relating to disciplinary matters involving Region Advisors
- District Administrative Bylaws, Article X, Protocol 3.0: Ethics and Conduct, Policy 6.1: Accredited Speaker Program, and Protocol 7.1: District Events – amended, replaced the word “virtual” with “online”

### [August 14-17, 2020](#)

- Policy 9.1: International Campaigns and Elections – amended
- D114P granted full District status retroactively, effective July 1, 2020
- Protocol 4.0: Intellectual Property – amended, relating to social media use
- Exception exercised to reduce the five (5) percent District expense allocation for the 2020-2021 program year
- District business can be conducted online through June 30, 2021



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- All Area, Division, and District speech contests must be conducted online
- Approved compensation package for the CEO for the 2020-2021 year
- Developed an interim strategic plan which will be updated as the global environment changes
- Approved the District Leadership Evaluation process, Self-Evaluations, and 360-degree Evaluations
- All policy exceptions in effect relating to club online meetings and business extended through June 30, 2021
- Policy 2.0: Club and Membership Eligibility – amended, effective September 1, 2020
- District Administrative Bylaws, Article VII: Officers – amended, effective September 1, 2020
- Districts will be allowed to charter online clubs effective from the 2020-2021 program year
  - ▶ District Administrative Bylaws, Article V: Boundaries – amended, effective July 1, 2020
- Protocol 2.0: Club and Membership Eligibility – amended, relating to clubs designating how meetings are conducted
- Extended exception relating to Speakathons through June 30, 2020

### [August 28, 2020](#)

- The International Officers for the 2020-2021 term and the International Directors for the 2020-2022 term were elected
- Proposal A – not adopted
- Proposal B – adopted

### [September 11-13, 2020](#)

- Kate Wingrove appointed Secretary for the 2020-2021 year
- John Bond appointed Treasurer for the 2020-2021 year

### [October 7, 2020](#)

- Clarified that all speech contests at the Area, Division, and District levels must be conducted online with each contestant participating from physically distanced locations using equipment obtained by the contestant
- Exception to Policy 2.0: Club and Membership Eligibility approved, waived the requirement that three of the minimum eight members have been members during the previous renewal period



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- Exception to Protocol 2.0: Club and Membership Eligibility approved, relating to clubs that have been inactive for two (2) full dues renewal periods

### [October 22, 2020](#)

- Robert Cravalho and Rochelle Rice appointed 2021 Accredited Speaker Program Council Chairs

### [October 28, 2020](#)

- Protocol 9.0: District Campaigns and Elections – amended, in connection to amendments adopted to this Protocol and the District Administrative Bylaws, Article VII: Officers in August 2020
- Policy 8.5: Ralph C. Smedley Memorial Fund® - amended
- Multiple disbursement requests from clubs for the Smedley Fund were approved
- Regie Ford appointed as a replacement on the International Disciplinary Committee, to serve through 2022
- Exception to Protocol 8.4: District Fiscal Management approved, relating to the reallocation of excess funds in the District Reserve Account
- Exception to Protocol 8.4: District Fiscal Management approved, allowing Districts to budget a loss for the 2020-2021 program year as long as certain conditions are met
- Approved Audit Committee's recommended auditors for the organization's 2020 financials
- Approved an incentive for new clubs relating to dues and fees, effective November 1, 2020 through January 31, 2021

### [December 2, 2020](#)

- Policy 6.1: Accredited Speaker Program – amended, effective immediately
- *Accredited Speaker Program Handbook* – amended, changes implemented upon the Board's adoption of corresponding amendments to Policy 6.1
- Approved the 2021 budget, including the suspension of the print version of the Toastmaster magazine through December 2021.

### [December 7, 2020](#)

- Glossary of Governing Documents – amended, effective February 1, 2021
- District Administrative Bylaws, Article VII: Officers – amended, effective February 1, 2021



## Chronological Report of Decisions

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- District Administrative Bylaws, Article X: Council Meetings, Quorum, Proxies, and Voting – amended, effective February 1, 2021
- Protocol 7.0: District Structure, Protocol 7.1: District Events, and Protocol 9.0: District Campaigns and Elections – amended, intended to provide guidance to Districts on how to allow and support the election and/or appointment of remote District leaders

### [December 16, 2020](#)

- Approved proposal for new Club Officer Training and Area and Division Director Training, with both programs promoting a blended learning approach and leveraging content that already exists in Districts around the world
- Approved a blended District Leader Training program, with a virtual component in June and on-premise component in August, effective no earlier than 2022
- Speech Contest Rulebook - amended, to better clarify existing rules and improve structure and process, effective for the 2021-2022 speech contest cycle
- Approved the District boundary adjustment for Districts 15 and 115, effective July 1, 2021
- Approved amendments to Section 4 of the Addendum of Standard Club Options. The amendments support modifications made to Policy 2.0 and Protocol 2.0 which allow clubs the option to hold meetings in one of three ways: in person, online, or hybrid
- Approved Smedley Fund disbursement request to support a Youth Leadership Program for a school in Japan
- Ratified the appointment of members to the 2021 International Disciplinary Committee
- Approved the appointment of the 2021-2022 Region Advisors recommended by the RA Selection Committee

### [December 23, 2020](#)

- Policy 8.3: District Leader Expenses – amended, effective February 1, 2021

### [January 27, 2021](#)

- Approved the proposed co-presented webinar with Toastmasters International and the American Psychological Association
- Approved the conducting of the 2021 International Convention as an online-only event, for the safety of the membership



## Chronological Report of Decisions

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- Extended the new club incentive program through June 30, 2021, in order to support the leaders of the organization as they continue working to achieve new club goals during a challenging time

### [February 15, 2021](#)

- Ratified appointment of members to the 2021-2022 International Leadership Committee

### [February 22, 2021](#)

- Policy 10.0: Region Advisors – amended, effective July 1, 2021

### [February 24, 2021](#)

- Approved an exception allowing clubs which were paid for in April 2020, but have not yet completed the October 2020 renewal requirement, be provided an additional six months to return to good standing before being suspended
- Approved an extension of the allowance for clubs to remain in good standing without renewing members to October 2020
- Approved a decrease of the reinstatement fee for clubs from \$360 USD to \$100 USD per missed dues cycle through September 30, 2021
- Approved the publishing of information reports to all District Executive Committee members, Region Advisors, and Past International Presidents twice a year
- Adopted new Club Officer Agreement and Release Statement, effective for the 2021-2022 program year
- Approved creation of a legal entity in India, to support and protect the members and clubs in India, as well as to provide increased protection and awareness of our intellectual property, including our name, logo, and educational programs
- Exception to Protocol 9.0: District Campaigns and Elections approved, to allow an Online Candidate Corner for the 2021 District Election Cycle
- Protocol 2.3: Club Programs and Events - amended, to clearly define Speakathons and the organization of such events
- Voted not to allow proxies for any annual District Council meeting for the 2020-2021 program year
- Protocol 11.5: Board of Directors Visits - amended, to provide additional guidance for scheduling International Officer Visits, to be implemented for the 2021-2022 program year onwards.



## Chronological Report of Decisions

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### [March 1, 2021](#)

- Approved changes to the Glossary of Governing Documents, effective no later than March 31, 2021, to provide consistency and clarity regarding the use of the term “Speakathon”
- Approved changes relating to the uses of social media by Region Advisors, including who may and may not administer region websites and region-related social media profiles
- Policy 5.0: Toastmasters International and Other Organizations - amended, effective July 1, 2021
- Protocol 4.0: Intellectual Property - amended, intended to provide guidance and direction regarding advertising on club, District, and region websites or social media profiles, effective July 1, 2021
- Protocol 4.0: Intellectual Property - amended, allowing Region Advisors to appoint members from their region to serve as administrators of the social media profiles for the region, as well as indicating which members may not be administrators, effective July 1, 2021
- Approved changes for International Officer and Director visits, which identify and clarify types of Board Member visits, effective for the 2021-2022 program year

### [March 12-14, 2021](#)

- Approved a two-part process for assigning in-person undistricted clubs to a District. The first part will focus on assigning undistricted geographical areas in which clubs are located. The second part will look at countries with no club presence to see to which District the country should be aligned
- Approved the District boundary adjustment for District 107, effective July 1, 2021
- Approved the District boundary adjustment for Districts 60 and 61, effective July 1, 2021
- Approved enhanced International Officer and International Director candidate assessment questions
- Approved the elimination of comments sections from the 360-degree assessments for Board candidates and Region Advisor applicants, effective July 1, 2021
- Approved the proposed outline and timeline for an International Officer and Director Candidate Training program
- Policy 6.1: Accredited Speaker Program - amended, to ease the Accredited Speaker Program judge selection process by lessening the burden on those volunteering to judge



## Chronological Report of Decisions

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- Approved a series of recognition and incentive items, effective for the 2020-2021 program year, which are intended to provide motivation and support to the volunteer leaders of the organization

### [April 28, 2021](#)

- Approved Smedley Fund disbursement requests to continue providing support to clubs that suffered financial ramifications as a result of the warehouse explosions of Beirut in August 2020.
- Ratified the approval of Past International President Jim Kokocki as 2021-2022 Audit Committee Co-Chair
- Ratified the Audit Committee's 2020 financial audit

### [May 26, 2021](#)

- Approved requirement relating to speech contests for the 2021-2022 program year, where each District Executive Committee may choose a contest format of either in-person or online, and may switch to online to protect the safety of our members
- Modified the previous decision to remove comments from 360-degree assessments of Board candidates, to add two (2) comment questions at the end of the assessments that give reviewers the opportunity to comment on the candidate's key strengths and their opportunities for improvement, effective July 1, 2021

### [June 23, 2021](#)

- Approved the continuation of the current District Recognition Program without adjustment through the 2022-2023 program year
- Approved the Districts to budget a financial loss for the 2021-2022 program year of no more than 20% of budgeted revenue
- Reinstated the reallocation of District funds, per Protocol 8.4, for the 2021-2022 program year
- Approved the alignment of undistricted in-person clubs to a District, effective July 1, 2021
- Policy 10.0: Region Advisors - amended, clarifying the requirements for and responsibility when serving as a Region Advisor, as well as establishing how the Past Region Advisor Council is formed
- Protocol 10.1: Region Advisor Visits - amended
- Protocol 9.2: Presidential Citations - amended, to clarify who is ineligible to receive a Presidential Citation at the time of selection



## Chronological Report of Decisions

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### [July 12, 2021](#)

- Policy 3.0: Ethics and Conduct, Policy 11.4: Board of Directors Committees, Policy 11.12: Board of Directors Conduct, and District Administrative Bylaws, Article VII: Officers - amended, with the intent to eliminate unclear content in the governing documents related to the disciplinary process, effective no later than October 1, 2021

### [July 19, 2021](#)

- The Board approved recommendations from the Leadership Credit Committee made to ensure that members better understand the expectations and responsibilities of their role and how they can earn leadership credit.