



TOASTMASTERS INTERNATIONAL DIVISION & AREA GOVERNOR TRAINING REPORT

For Electronic Submission Only

Overview & Directions:

It is the responsibility of the district to see that area governors and division governors are given the appropriate training to make it possible for them to fulfill their duties to the clubs in the most effective manner possible. The training program(s) should be conducted as early as possible in the Toastmasters year, but no **later** than September 30. In order for the district to receive credit for this training in the Distinguished District Program, *this form must be submitted to World Headquarters postmarked by September 30 and received by October 10 (please retain a copy for your district records)*. The training can be conducted all at one time and in one location, or it may be broken up into several sessions by division, or any other combination that is needed. The **Area and Division Governor Training Programs** must be used for this training.

This form is to be used for reporting all area governor and division governor training, whether it is conducted in one or multiple sessions.

District No.: _____ No. of divisions in district: _____ No. areas in district: _____

Date(s) of training program(s): _____

Divisions participating in training:

(list division letter, division governor and date; do not list others who may attend, such as assistant division governor).

DIVISION NAME	DATE	DIVISION NAME	DATE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Areas participating in training:

(list area number, area governor, and date; do not list others who may attend, such as assistant area governors).

AREA	NAME	DATE	AREA	NAME	DATE
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

SIGNED: _____

(District Governor or Coordinating Officer)

RETURN COMPLETED FORM TO:

Toastmasters International * Attn: Volunteer Support Services * P.O. Box 9052 * Mission Viejo, CA 92690 * U.S.A.

Or via e-mail to Districts@toastmasters.org