

District Newsletter



T O A S T M A S T E R S I N T E R N A T I O N A L ®

New Manual Now Included in New Member Kits

Beginning January 1, 2006, all New Member Kits shipped from World Headquarters include the new *Competent Leadership* manual. Other members may purchase the manual (Catalog No. 265) for \$6 (U.S.) plus shipping. The manual is part of the exciting changes TI is making to its educational program. For more information on all of the changes, visit www.toastmasters.org and click the TI's Improving Its Educational Program! link in the "News From Toastmasters" section.

Participate in the organization's newest educational program and, upon completion, earn the new Competent Leader award! Order your copy of the new Competent Leadership manual today!

For fastest service order online at www.toastmasters.org/store

- ▶ Competent Leadership, Catalog No. 265, \$6.00
- ▶ Competent Leadership Library Set (set of four), Catalog No. 1555L, \$21.00

Need New Members?

Virtually all Toastmasters clubs need new members. Even though a club may currently enjoy a healthy membership roster, that could change as members move, change employment or leave after reaching their speaking or leadership objectives.

Many clubs don't realize conducting a simple membership-building contest will push their roster in the right direction. If they need ideas, two complete club-based contest descriptions are available in "A Simple Membership Building Program" (Catalog No. 1621) and "Membership Building 101" (Catalog No. 1622) free of charge. These can be downloaded and printed from the Membership Building Ideas and Resources link on TI's Web site, www.toastmasters.org. Look under "Information for Members".

Another valuable report available on the Web site is for prospective new members under the "District Performance Reports" that posts prospective clubs. You can review the information listed and check on the progress. Sometimes you may even learn about a forming club that you didn't know of and you can contact them to provide support.

Is Your District Thinking About Midcourse Adjustments?

Is your district on track to becoming a Distinguished District? Determine where your district is on its journey to distinguished status using the checklist below:

- All clubs in your district have paid dues for the current renewal period.**

Has your district reached the number of active clubs needed to achieve your year-end goals? Remember, clubs must be paid on June 30 to be counted in the Distinguished District Program totals.

- District achieved at least 50% of its membership payment goal.**

If not, determine which clubs in your district have not paid dues and help them get their dues submitted. If most clubs have paid and the membership payment total is still not at 50% of the goal, implement midyear adjustments to build membership within existing clubs and charter new clubs.

- CTM and ATM totals at 50% of your district goal.**

If not, then it's time to get members' commitment to achieve these awards by the end of the year. Area governors can be instrumental in encouraging educational achievement. Spend some time reviewing the Area Report of Club Visit Forms for visits made during the first half of this district year. On the form, area governors are asked to list individuals who are committed to achieving a CTM or ATM by the end of the district year. Partner with your area governors to ensure follow-up on these commitments during their second round visits and throughout the remainder of the year.

Board Meeting at World Headquarters

Toastmasters International's Board Meeting will be held February 18, 2006, at 2 p.m. All members are invited to attend and see your Board of Directors in action.

District Success Measures To Do List:

As district leaders you know success is achieved by working together. You intimately understand that in order for districts to be successful, that clubs, areas and divisions also must be successful. As leaders you have the unique opportunity to mentor the clubs, areas and divisions in your district on their journey to success. Following is a District Success Measures To Do List that will help you ensure Toastmasters in your area are on their way to success.

JANUARY:

CLUBS:

- Promote club officer training schedule and opportunities to your club leaders
- Start planning for the International Speech Contest and any other speech contests to be held at the district conference (if applicable)

AREAS:

- Provide Area Report of Club Visit Form to all area governors
- Remind area governors they should be well into their second round club visits

DIVISIONS:

- Work with division leaders to find ways division and district leaders can better work together to ensure club and area success

DISTRICTS:

- Prepare for midyear review of District Performance Report
- Evaluate your district's progress so far in relation to DPR goals
- Identify which goals still must be met and determine how to achieve goals by June 30
- Midyear audit report completed and submitted to district audit committee for review
- Treasurer's report (July 1 – November 30) due to district governor and lieutenant governor's January 15, 2006
- Start planning for the district conference, including district council meeting, proxy/credential and International Speech Contest and any other speech contests to be held at the district conference (if applicable), including purchasing supplies (e.g., trophies, plaques, certificates)
- Nominating committee appointments completed for district elections
- Call for candidates for district elections published in district newsletter and on district Web sites

FEBRUARY:

CLUBS:

- Club officer training completed by February 28, 2006
- Promote and educate club members and leaders of the Toastmaster's International Annual Membership Program
- Encourage club growth through the chartering of new clubs and promoting "Talk Up Toastmasters"
- Remind clubs of upcoming April dues renewal and encourage clubs to renew online

AREAS:

- Ensure area governors are conducting club visits
- Brainstorm strategies with area governors to promote new club charters using "Talk Up Toastmasters." Find new ways area and division governors can work with club leaders to facilitate club growth.

DIVISIONS:

- Brainstorm strategies with division governors to promote new club charters using "Talk Up Toastmasters." Devise new ways division and area governors can work with club leaders to facilitate club growth.

DISTRICTS:

- Midyear audit report due to TI no later than February 15, 2006
- Treasurer's report (July 1 – December 31) due to district governor and lieutenant governor's February 15, 2006
- Nominating committee meeting schedule defined for district elections

Corporate Leads

Thinking of starting a corporate club? Here are some companies that already have:

McGuire VA Medical Center, Richmond, VA; Microsoft, Seoul, South Korea; Girl Scouts, Atlanta, GA; JP Kapur & Uberai, New Delhi, India; Shipyard Engineering, Malaysia; Huston Tillotson University, Austin, TX; Colt Engineering Corporation, Edmonton, AB, Canada; Chubb, Florham, NJ; H.J. Heinz Company, Pittsburgh, PA; and Monster, Maynard, MA.

What's Online?

What your district can do on the TI Web site:

- ✓ Submit area governor visits
- ✓ Record club officer training attendance
- ✓ Check the status of prospective clubs
- ✓ Check distinguished area /division progress
- ✓ Check distinguished district progress

Visit the site now to use these features and obtain the info you need!

Great tools also are available to clubs on the TI Web site. Clubs can:

- ✓ Update the club's bylaws
- ✓ Submit education awards
- ✓ Add/update club officers
- ✓ Pay dues renewals
- ✓ Add new members
- ✓ Update club meeting time/place info
- ✓ Check DCP progress
- ✓ Order supplies and recognition items via the store

Encourage club officers to visit the Web site now to take advantage of these efficient tools to conduct business with WHQ!

Training Reminder

Your district's second round of club officer training should be well under way. Be sure that clubs get the credit they deserve when their officers attend training. Use TI's Web site to submit club officer training information online. The information goes directly into the TI database and is reflected on the next Distinguished Club Program report. The district also can double-check its report online to ensure clubs are receiving the DCP credit they have earned. You only need your district's password to enter the data.

We encourage you to use the online feature whenever you have training information to report. Remember, only clubs whose officers attend training between December 1, 2005, and February 28, 2006, will receive credit in the DCP. The district must submit its reports to TI by March 31, 2006.

QUICK DIRECTORY

- Need help chartering a new club?* newclubs@toastmasters.org
- Have questions about your district reserve statement?* statements@toastmasters.org
- Have questions about your district budget, audit or treasurer's reports?* jmcperson@toastmasters.org
- Questions about area visit report forms?* kvangunst@toastmasters.org
- Reporting a change in district officers?* kvangunst@toastmasters.org
- General questions about district administration?* sdemiris@toastmasters.org
or kvangunst@toastmasters.org
- Questions about disciplinary matters?* jturpie@toastmasters.org or nlangton@toastmasters.org
- To verify eligibility of your area/division/district speech contestants:* dyosha@toastmasters.org
- Questions about speech contest rules and situations?* dyosha@toastmasters.org
- Questions about the District Newsletter?* sdemiris@toastmasters.org
- Want to place a supply order?* supplyorders@toastmasters.org
- Still not sure? Visit the Contact Us section of www.toastmasters.org or e-mail: tinfo@toastmasters.org*

2006 Regional Conferences

I	June 2-3	Vancouver, British Columbia, Canada Marriott Vancouver Pinnacle	Chairman: Margaret Whitla, DTM e-mail: mwhitla@telus.net
II	June 23-24	Honolulu, Hawaii, USA Waikiki Beach Marriott Resort & Spa	Chairman: JoAnna Lands, DTM e-mail: jalands@hawaii.rr.com
III	June 2-3	Oklahoma City, Oklahoma, USA Oklahoma City Marriott	Chairman: Charlotte Howard, DTM e-mail: cghoward@andrewsdavis.com
IV	June 16-17	Minnnetonka, Minnesota, USA Minneapolis Marriott Southwest	Chairman: Judy Southwick, DTM e-mail: judy@d6tm.org
V	June 9-10	Indianapolis, Indiana, USA Hyatt Regency Indianapolis at State Capitol	Chairman: Sam Bristol, DTM e-mail: sbristoltm@sbcglobal.net
VI	June 23-24	Romulus, Michigan, USA Doubletree Hotel	Chairman: Gloria Hamilton, DTM e-mail: boltop9@yahoo.com
VII	June 16-17	Newark, New Jersey, USA Sheraton Meadowlands Hotel & Conference Center	Chairman: Rose Martino-Gerhard, DTM e-mail: rmartino-gerhard@juno.com
VIII	June 9-10	Charlottesville, Virginia, USA Doubletree Hotel	Chairman: Gale Kidd, DTM e-mail: gkidd@sitestar.net