

PRODUCT ORDER FORM

Order online at
www.toastmasters.org/shop



Please print or type name and address clearly. Include club and member number and postal code on all correspondence. Date _____

Club Number _____ Club Name _____ Member Number _____

Please ship the following to:

Name

Company Name/Other

Number and Street

City State/Country Postal Code

Phone Number (where you can be reached between 8:00am and 5:00pm, Pacific Standard Time)

Email Address

Mail invoice to:

Name

Company Name/Other

Number and Street

City State/Country Postal Code

SHIPPING INFORMATION

United States Clubs:

- Standard 1 Day Courier (1 business day) 2 Day Courier (2 business days)

Non-United States Clubs:

- Airmail (7-21 business days) Courier (2-4 business days)

PROCESSING INFORMATION

- Standard (up to 5 business days)** Orders received during peak order periods (Aug, Sept, Oct) and those requiring customization may require more than 5 days.
- Express (\$15.00 + shipping charges)** Orders received by 12 p.m. PST will be processed and shipped the same day. Orders received after 12 p.m. PST will be processed and shipped within 8 working hours (not available for orders containing items to be customized).

	Item No.	Description	Weight	Quantity	Unit Price	Total Price
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

If your calculations are incorrect, you will be charged the correct amount. To ensure proper charges and credits, we suggest that you pay by Visa, MasterCard, AMEX, or Discover. All information must be complete and payment in U.S. dollars must be included or the order will be returned to you. All telephone, email or Web orders must be paid by credit card. Prices, availability, appearance of all items and postage charges are subject to change without notice. Any duties and taxes incurred are the responsibility of the person placing the order. For current weights and pricing, go to www.toastmasters.org/shop or access the product listing at www.toastmasters.org/TIproducts.

*For shipping rates, go to www.toastmasters.org/shippingrates.

Subtotal (without engraving charges) _____
 California residents: Add 7.75% sales tax _____
 Shipping* _____
 Express Handling: \$15 _____
 Engraving Charges: 20¢ per character _____
TOTAL AMOUNT: \$ _____

PAYMENT MUST ACCOMPANY ORDER

Payment Method (U.S.): MasterCard Visa AMEX Discover Check \$ _____ Cash \$ _____

Card Number _____ Expiration Date _____

Signature _____

Purchase Order # (include copy) _____ Gift Certificate # _____

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