

**TOASTMASTERS INTERNATIONAL**  
**Rancho Santa Margarita, California**

Minutes of the Meeting of the 2004-2005 Board of Directors  
Westin South Coast Plaza Hotel, Costa Mesa, California  
February 17-19, 2005

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The second meeting of the Board of Directors of Toastmasters International for the 2004-2005 administrative year convened at 8:00 a.m., February 17, 2005, President Jon Greiner, DTM, Chairman, presiding. The other officers and directors present were: Abayasekara, Uy, Ford, Corcoran, Baker, Bienia, Diehl, Doley, Edstrom, Garber, Gupta, Johnson, Jordan, May, Miles, Natasha, Poirier, Schmidt, Starr-Cassidy, Taylor, Thomas, and Wood. Executive Director Donna H. Groh was also present.

The minutes of the August 16-18 and 22, 2004 Board Meeting were approved previously by electronic ballot.

It was moved, seconded, and carried, that the Minutes of the November 7-9, 2004, Executive Committee meeting be approved in the form previously distributed to all Board members.

President Greiner reported on his Presidential activities since August 2004.

“I have now completed the first half of my term in office, and I can assure you it has been a life-changing experience. Since the election in Reno last year, Belinda and I have been busier than ever, visiting Toastmasters and community leaders all over the U.S. witnessing the power of Toastmasters to change lives. The organization as a whole, as well as individual members, have seen significant change in the past six months as well.

It has often been said that change equals challenge, and that’s certainly true. Challenges were overcome by our members in Florida who had to endure not one but four hurricanes last fall. Then one of the worst natural disasters in modern history, the tsunami, affected the developing part of the Toastmasters world in December. As far I know, no member of our organization lost their life in any of these disasters, but many were affected in one way or another, through the general disruption of services and club meetings.

Now for the good part. As you well know, our organization’s Strategic Plan involves a greater emphasis on leadership in our educational program, as well as a more dominant

presence by our programs in the corporate community. I'm happy to report that we are well on our way to making those plans a reality. We are introducing a new leadership manual in 2006, and we are currently analyzing data from recently conducted focus groups about how to best address opportunities available in corporations.

In terms of our critical success factors – membership growth, educational accomplishments and new clubs -- they are looking good as well. Membership increased by 6.3 % and the overall number of educational awards issued was up slightly over the same period last year. The number of new clubs chartered during the first half of the year decreased, however, by 9 % compared to last year, but we anticipate that the total number of clubs chartered during the year will still exceed 850.

Another recent accomplishment is the greatly improved user-friendliness of our Web site. Thanks to the new technology platform, members are now submitting their dues and CTM applications electronically, which significantly speeds up processing. As of just a few weeks ago, clubs can now receive a complete membership roster that is updated daily. In addition, potential members looking to visit a club can now do so by searching under multiple fields such as zip code, city, day and time. This new find-a-club feature is sure to benefit our organization, as people are becoming more and more accustomed to doing their research online.

The highlight of serving as your International President is the opportunity to see and hear first-hand how individual members' lives have changed through their involvement in Toastmasters. During my visits to districts 8, 46, 66, Founders, 39 and 25, Belinda and I met so many enthusiastic and committed club and district leaders – people whose greatest joy is to give of their own time and resources to help others gain the same benefits they themselves have enjoyed. Nothing else proves as clearly to me that our organization truly does Change Lives, One at a Time.”

Executive Director Groh summarized her written detailed report previously distributed to all Board members. The report covered Toastmasters International activities from July 1 through December 31, 2004.

“We have entered a new era. The investment in the new technology platform is reaping significant rewards. Beginning in the fall, district officers were able to enter club officer training data online, and 52% of clubs submitted their dues electronically. We have recently connected the CTM applications from the Web site directly to the database, which speeds processing. And, the latest feature allows clubs to access a complete membership roster via the Web site. Additionally, the find-a-club search feature has been completely re-vamped and now allows someone to search by zip code within the United States and also to search on multiple fields such as city, day and time of meeting, and so forth.

We have made substantial progress toward the following goals and objectives.

1. Complete the rollout of Web-enabled member services with the new technology platform and AMS.

As mentioned above, a few of the highlights, after implementing new members and renewals on line, have been the direct connect of CTM awards and club officer lists, as well as the ability to enter club officer training via the Web site.

2. Develop a prototype for a new leadership manual at the club level.

The prototype has been developed, was reviewed by the Executive Committee and is currently being tested in focus groups with club members. It is being reviewed by the Board of Directors during this meeting.

3. Explore opportunities to promote and increase awareness of our leadership programs with corporate executives.

As directed by the Board, we have been exploring two lines of opportunity with corporations. One relates to an overall corporate accounts strategy and the other is the opportunity to sell products directly to corporations as an entrée to club development. Progress on both of these initiatives will be reviewed with the Board during this meeting.

Membership Growth - Membership payments for the first half of 2004-2005 increased significantly to 202,657, an increase of 6.3%. New member payments (including duals and reinstates) grew to 36,220, an increase of 4.45% . Charter member payments decreased from 7,231 to 7,006 this year.

Club Growth - The number of new clubs chartered during the first half of the year decreased this year. Two hundred eighty-one clubs chartered between July and December, compared to 307 last year, a decrease of 26 or about 9%. Even so, it is likely that the total number of clubs chartered during the year will still exceed 850.

Online transactions - In the second half of 2004 an online portal for districts was introduced. Districts may now record club officer training data via this portal. More than 38,000 records of officers trained have been added to date. Area Visit forms may also be entered online and 1,890 of them were entered during the second half of 2004. With the new technology platform, districts now have more current and up-to-date performance data than they have ever had in the past, allowing them to identify weak clubs quickly and focus on membership growth, club extension, and rebuilding weak clubs. We have the potential to achieve 40 to 50 Distinguished Districts.

Education Awards - The number of members earning CTM awards in the first half of the 2004-05 year increased slightly (0.8%) over last year. The overall number of educational awards issued grew by 5.4% during this period, compared to 4.7% for the same period in 2003. We are optimistic that we will finish the 2004-05 year with more educational awards than ever before. In 2003-04 we issued 36,493 educational awards, 25,294 of

them between January 1 and June 30, 2004. We project that we will issue about 26,000 awards between January 1 and June 30, 2005, for a total of more than 37,500 awards for 2004-05.

We are very excited about the progress this year and the strategic direction of the organization.”

## **COMMITTEE OF THE WHOLE**

The Board reviewed the year-end Financial Statements and the independent auditor’s report.

## **EXECUTIVE COMMITTEE**

Reporting for the Executive Committee, Senior Vice President Dilip Abayasekara stated that at its meeting on February 14-16, 2005, the following items were presented:

1. Senior Vice President Dilip Abayasekara, as Finance Officer of the Board, gave a report of his visit to World Headquarters, including a review of the World Headquarters operations and the Executive Director’s expenses, as required by Organization Guide V 4.
2. As required by law, the committee approved the signatories on district bank accounts, including the districts involved, the names and locations of the financial institutions, and the names of the persons to be added or dropped as signatories since the prior committee meeting.
3. The committee reviewed districts with fewer than 60 clubs, of which there are four. It is noted that two of these districts have chartered at least one club and all have the potential to achieve Distinguished District this year. The committee commended these districts for their efforts and will review their status again in November, 2005.
4. The committee reviewed the potential for a boundary change between District 78 and District 19 relating to the counties of Lincoln (no clubs); Minnehaha (eight clubs), and Union (no clubs), of South Dakota. The committee found no compelling reason to make the boundary change and recommended that these counties remain within District 78.
5. The committee reviewed Policies and Procedures Section VI D 1, “Toastmasters International Investments,” and recommended changes as attached. These changes will provide some additional opportunity and flexibility for types of investment vehicles within the organization’s desired level of risk.

6. The committee discussed the utilization of speakers and product sales at district and regional conferences and requested staff to collect more information regarding current status and practices.
7. The committee discussed the requirements of the new California Non-Profit Integrity Act of 2004. One requirement relates to the formation of an audit committee which is separate from the finance committee of the board. The committee recommended that for the fiscal year 2005, Alfred Herzing, DTM, be appointed to serve as the audit committee. Another requirement relates to the need for review of the compensation of the CFO of the organization, as well as the CEO. The Board delegated this review to the Executive Committee and approved the attached resolution.
8. The committee discussed the concept of promoting a planned giving program to create an additional avenue for donations to the Smedley Memorial Fund and directed staff to develop appropriate materials.

Item number five is a policy change which was moved, seconded, and carried by the required two-thirds majority vote.

It was moved and carried that the remaining items of the report of the Executive committee be accepted and the recommendations and actions of the committee be approved.

## **MAE COMMITTEE**

The report of the Marketing and Education Committee was presented by its Chairman, Second Vice President Johnny Uy, and covered the following:

1. The committee completed the triennial review of the Distinguished Club Program and recommended no changes to the existing program. The committee did offer recommendations for emphasizing the membership prerequisite in Distinguished Club Program materials and reports. The committee also encouraged districts to recognize distinguished clubs at district events in order to foster awareness of and achievement in the program.

The committee also recommended that World Headquarters develop recognition items, such as plaques and certificates, that can be available for purchase for use by clubs in recognizing their officers' achievements in the DCP.

The committee also recognized that the leadership requirements in the DCP will need to be modified to accommodate the new leadership award for the 2006-2007 year.

The committee noted that the number of Distinguished Clubs has increased by 70% in the past five years. The organization expects the number will continue to increase, thus ensuring that all clubs fulfill their mission and meet the needs of their members.

2. The committee completed the triennial review of the Toastmasters annual membership building programs. The committee recognized the importance of membership growth and retention in the organization and confirmed the need for programs that create awareness and foster progress in these areas.

Specifically, the committee recommended that World Headquarters:

- a. Maintain the existing programs and improve awareness of the programs by increasing marketing and promotion efforts to both members and clubs.
  - b. Standardize the seasonal club membership building programs' incentives to be a banner ribbon and a module from either the Successful Club Series, the Leadership Excellence Series, or the Better Speaker Series.
  - c. Update individual recognition incentives by revising the 10-member pin and giving 15-member sponsors a choice of awards.
  - d. Study membership retention data and make recommendations to a future MAE Committee concerning membership retention at the club and district levels.
3. The committee reviewed a draft of a new leadership manual and offered World Headquarters staff suggestions for improvement. The manual uses the club experience to help members develop leadership skills and is part of the organization's long-term strategy of becoming as well known for leadership training as it is for communication training. The manual will debut in 2006.
  4. The committee discussed the proposal to integrate the new leadership manual into the educational recognition system and recommended further refinements to the current model. An additional leadership award will be added to the current leadership track. The changes will become effective on July 1, 2006.

It was moved and carried that the report of the Marketing and Education Committee be accepted and the recommendations and actions of the Committee be approved.

## **DA COMMITTEE**

The report of the District Administration Committee was presented by its Chairman, Senior Vice President Dilip Abayasekara, and covered the following:

1. The committee reviewed the Distinguished District, Division and Area programs and recommended no changes. Recognizing the emergence of leadership development as a strategic direction, the committee suggested that the board consider including the leadership aspect in these programs at a future review.

2. The Committee reviewed the final draft of the area report of club visit form and suggested changes to make the form clearer and more useful. This form will be used for the 2005-2006 district program year.
3. The Committee discussed Toastmasters International policy on translation and reviewed a suggestion that Toastmasters International translate *The Toastmaster* magazine into languages other than English. The committee recommended no change to policy. The committee recommended that world headquarters post selected articles on the Toastmasters Web site and provide links to translation software so that articles can be viewed in languages other than English.
4. The committee reviewed procedures on regional conference site selection and recommended changes to Policies and Procedures VI G 1 to allow for the selection of the regional conference site approximately 16 months in advance and for the selection of a host district chairman 18 months in advance instead of two year in advance.. Currently for regional conferences the host district is selected three years in advance. The committee recommended host districts be selected two years in advance. Changes to policy are attached.
5. The committee reviewed the materials and procedural rules for district nominating committees. The committee suggested minor changes to the materials provided to districts. The committee reiterated the importance of the nominating committee putting forward candidates with demonstrated ability to help the district achieve the district mission.

Item number four is a policy change which was moved, seconded, and carried by the required two-thirds majority vote.

It was moved and carried that the remaining items of the report of the District Administration Committee be accepted and the recommendations and actions of the committee be approved.

## **GAP COMMITTEE**

The report of the Governance and Policy Committee was presented by its Chairman, Third Vice President Chris Ford, and covered the following:

1. The committee reviewed the policy on regional conference quorum requirements. To provide consistency at all levels of the organization in the event a quorum is not reached at a meeting, the Committee recommended the following changes to Policies and Procedures VI E 3, "Procedural Rules for Regional Nomination of Directors:"

Under Section III, QUORUM, subparagraph B, titled “If There Is No Quorum,” delete the current wording and replace it with the following:

“If there is no quorum at the regional conference, any business transacted will take place as if a quorum were present and shall be deemed as valid if it thereafter is expressly approved in writing by the affirmative vote of at least a majority of the member clubs voting in a mail ballot in which a quorum of one-third of the member clubs in the region return ballots, on the basis of two votes per club. Ballots, to be valid, must be received at World Headquarters not later than three weeks after the date of mailing from World Headquarters.”

In addition, the committee recommended that the District Administrative Bylaws be amended as follows:

Under Article X, COUNCIL MEETINGS, QUORUM, PROXIES, AND VOTINGS, subparagraph (c), Quorum, delete the last sentence and replace it with the following:

“If there is no quorum at the district council meeting, any business transacted will take place as if a quorum were present and shall be deemed as valid if it thereafter is expressly approved in writing by the affirmative vote of at least a majority of the member clubs voting in a mail ballot in which a quorum of one-third of the member clubs in the district return ballots, on the basis of two votes per club.”

2. The committee reviewed the order of business at the Annual Business Meeting and recommended that Policies and Procedures VI E 7, “Procedural Rules for Election Prescribed by the Board of Directors and Bylaws of Toastmasters International for the Annual Meeting of Convention Delegates,” be revised as attached so that elections will take place prior to voting on proposals. Other minor changes were made to the policy to bring it in line with current practice.

The committee further recommended that the World Headquarters staff revise the Rules of Order of the Annual Business Meeting to reflect the revised order of business.

3. The committee prepared wording on proposals to amend the Bylaws of Toastmasters International and recommended that, subject to the approval of the delegates at the 2005 Annual Business Meeting, the following changes be made to the following Articles, with an effective date of October 1, 2005:

**A. Dues Increase Proposal**

*Article IV, Section 2(a), revise as follows:*

Sec. 2. MEMBERSHIP DUES PAYMENT:

- (a) Each member Club shall pay an annual membership dues payment of \$54.00 per individual member in the Club. Installments of \$27.00 per person shall be paid in advance, due April 1 and October 1 of each year, based on the total individual membership of the Club as of those dues renewal report dates. At the time that a new individual member is admitted into a Club, the Club shall remit to Toastmasters International a new individual member fee, as determined by the Board of Directors from time to time, and a membership dues payment for such new member equal to \$4.50 per month for the period commencing with the month of the person's admission and ending on the next dues renewal report date. The Board of Directors may establish and modify policies, from time to time for the postponement or reduction of per capita payments in the event of a natural disaster affecting a member Club's ability to pay.

**B. Electronic Technology Proposal**

*Article V, Sec. 3(b), revise second sentence:*

Upon receipt of such call or written request, the Executive Director shall give to each Director, by first-class mail, telephone (including a voice messaging system), facsimile transmission or other electronic transmission such as email (in compliance with Article XIII, Sec. 9, below), or personal delivery, at least ten (10) days' notice of the date, time, and place of the meeting.

*Article V, Sec. 3(d), revise first sentence to read:*

The transactions of any meeting of the Board of Directors, however called and noticed and wherever held, shall be valid as though taken at a meeting duly held after proper call and notice, if a quorum is present, and if, either before or after the meeting, each of the Directors not present provides a written waiver of notice, a consent to holding the meeting, or an approval of the minutes in writing, which may include electronic mail or facsimile transmitted by a Director in compliance with Article XIII, Sec. 9, below.

*Article V, Sec. 3(f), add this sentence to the end of the paragraph:*

Written consent shall include electronic mail or facsimile transmitted by a Director in compliance with Article XIII, Sec. 9, below.

*Article V, Sec. 3(g), revise to read:*

Directors may participate in a meeting through use of conference telephone or electronic video screen communication so long as all Directors participating in such meeting can hear one another. Directors may also participate in a meeting through use of electronic transmission from and to the corporation in compliance with Article XIII, Sec. 9, below so long as:

- (1) each Director participating in the meeting can communicate with all of the other Directors concurrently; and
- (2) each Director is provided with the means of participating in all matters before the Board, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the corporation.

Participation in a meeting pursuant to this Paragraph constitutes presence in person at such meeting.

*Article V, Sec. 5, revise first sentence to read:*

If time does not permit ten (10) days' notice, the International President may call a meeting of the Board on seventy-two (72) hours' notice given personally, by telephone (including a voice messaging system), by facsimile transmission, or by other electronic transmission such as e-mail in compliance with Article XIII, Sec. 9, below.

*Add new Article XIII, Sec. 9, to read as follows:*

**ELECTRONIC TRANSMISSIONS:** Unless otherwise provided in these Bylaws, and subject to rules or policies approved by the Board from time to time, the terms "written" and "in writing" as used in these Bylaws include any form of recorded message in the English language capable of comprehension by ordinary visual means, and may include electronic transmissions, such as facsimile or e-mail, provided (i) for electronic transmissions from the corporation, the corporation has obtained an unrevoked consent from the recipient to the use of such means of communication; (ii) for electronic transmissions to the corporation, the corporation has in effect reasonable measures to verify that the sender is the individual purporting to have sent such transmission; and (iii) the transmission creates a record that can be retained, retrieved, reviewed, and rendered into clearly legible tangible form.

### **C. Disciplinary Proceedings Proposal**

*Article III, Sec. 4, revise second sentence to read:*

The Board of Directors shall prescribe, and may modify from time to time, standards and procedures for termination, suspension, and restoration of voting membership status, consistent with these Bylaws.

*Article III, Sec. 4(a), revise third point of first sentence to read:*

- (3) expulsion for cause, after a proper hearing, by a three-fourths majority vote of the Board of Directors, under the procedure set forth in Article III, Sec. 13 below.

*Article III, Sec. 8, revise second sentence to read as follows, and delete third sentence:*

The Board of Directors of Toastmasters International may suspend or remove from good standing any individual member of any Club, or take any other appropriate reasonable action with respect to the good standing of any individual member of a Club, by a three-fourths majority vote of the Board, under the procedure set forth in Article III, Sec. 13 below.

*Article III, Sec. 13; this would be a new Section.*

**DISCIPLINARY PROCEEDINGS:** The following procedure for termination or suspension of a Member Club or a Delegate at Large by the Board of Directors under Article III, Sec. 4, is designed to qualify as fair and reasonable under Section 5341(c) of the California Corporations Code. The procedure also applies to the suspension, removal, or other action by the Board with respect to the good standing of an individual member of a Club. The term “member” in this Section shall refer to the Member Club, the Delegate at Large, or the individual member of a Club, as the case may be.

(a) The Board of Directors shall pass a resolution stating: (1) the proposed disciplinary action; (2) the reasons therefor; (3) the proposed date for the disciplinary action to take effect; and (4) the date, time, and place for a hearing before the Board by the member. The date for the hearing shall be not less than five (5) days before the proposed effective date.

(b) The Executive Director shall send written notice of the hearing to the member by first class mail to the last address of the member shown on this corporation’s records or by any other means reasonably calculated to provide actual notice, containing the matters stated in the Board resolution. Such notice shall be sent not less than twenty (20) days before the hearing date.

(c) The Board may take interim disciplinary actions pending the hearing, if necessary to protect the vital interests of Toastmasters International or to prevent any imminent harm to Toastmasters International or any of its affiliates.

(d) The member may choose to appear at the hearing (in person, by telephone conference call, and/or through a representative), or make a written, videotaped, or audiotaped statement to the Board, at the member’s own cost. The Board may place reasonable restrictions on the length of the member’s presentation. Any statement in writing or other physical form must be received by the Executive Director not less than forty-eight (48) hours before the hearing date.

(e) After the hearing is ended and the member has been excused, the Board shall discuss and vote on the proposed disciplinary action. The deliberations shall be limited to considering only the evidence presented during the hearing and the charges stated in the Board resolution. To take disciplinary action, a three-fourths majority of the Board must be persuaded that, more probably than not, one or more of the allegations charged in the resolution are true. The decision of the Board of Directors shall be final.

(f) The disciplinary procedures set forth in Robert's Rules of Order Newly Revised shall not apply to disciplinary matters considered by the Board of Directors. The reference to Robert's Rules in Article XIII, Sec. 5(a), below, applies only to parliamentary procedure for the conduct of business meetings.

(g) The Board has complete and sole discretion to decide questions that may arise regarding this disciplinary procedure in order to ensure that it is conducted in good faith and in a fair and reasonable manner, considering the best interests of the organization and the individual and Clubs affected. The Board is authorized to adopt and modify from time to time specific policies and procedures for disciplinary proceedings, and the rights of the member charged are limited to those stated in such policies and procedures and in this Section, and no other rights should be presumed or inferred. The member charged does not have any absolute right to legal counsel, to identify or confront witnesses against the member, or to more information about the charges or the evidence beyond that provided in the notice of hearing. All types of evidence, including statements from persons who are not present at the hearing, may be considered. All proceedings shall be conducted and materials shall be presented to the Board in English. A decision by the Board to permit or not permit certain forms of participation in one disciplinary situation shall not bind the Board to the same approach in another situation.

(h) If the disciplinary matter is complex, due to the number of persons charged, the extent of the evidence, the need for pre-hearing negotiations, the nature of the charges or the defense, or other circumstances, the Board may delegate authority to the Executive Committee to conduct some or all of the aspects of the disciplinary process set forth above, substituting the Executive Committee for the Board in each instance. However, a final decision to take disciplinary action must be made or confirmed by a three-fourths majority vote of the Board. If the hearing described in Paragraph (d) above has taken place before the Executive Committee, a subsequent hearing need not be held before the Board unless the Board increases the severity of the action taken.

Further, the committee recommended that, subject to the approval of the amendment to Article IV, Sec. 2(a), the following policies be amended, effective October 1, 2005:

**Policies and Procedures VI B 1**, "Formation of Provisional Districts, Consolidation and Reformation of Existing Districts, and Formation of Non-District Administrative Units. Under PROVISIONAL DISTRICTS, item 1, change the annual dues amounts from "\$27.00 to \$36.00" to "\$42.00 to \$54.00;" item 2, change the money provided to districts from "\$9.00 per member annually (\$4.50 for each per capita payment)" to \$13.50 per member annually (\$6.75 for each membership dues payment)." See attached.

**Policies and Procedures VI C 4**, "Suspension of Non-Paying Clubs and Reinstatement of Inactive Clubs." Sub-paragraph A.: The reinstatement fee changes from \$108 to \$162. Attached is a working draft showing the proposed changes to VI C 4. See attached.

**Policies and Procedures VI D 3**, “Additional Dues and Fees Established by the Board of Directors.” In item 1: the charter fee will increase from \$95 to \$125; in item 2, the new member fee will increase from \$16 to \$20; in item 3, the annual dues payment for members of undistricted Clubs will change from \$27.00, payable \$13.50 semiannually, to \$42.00, payable \$21.00 semiannually. See attached.

**Policies and Procedures VI D 5**, “Revenue for Districts.” The district’s portion of dues renewal will increase from \$4.50 to \$6.75 semiannual for each member. Also, the monthly prorated amount will increase from 75 cents to \$1.12. See attached.

3. The committee reviewed Policies and Procedures VI H 5, “Operational Reports,” and recommended that this policy be rescinded. Because of the fast-paced changes being made to reports provided to districts, this policy is continuously outdated. The information contained in this policy is already contained in handbooks and other materials.

All items recommended changes to policies and procedures, rescinding one policy, and changes to the District Administrative Bylaws. A separate vote was taken on each item and each item was moved and carried by the required two-thirds vote that the changes be adopted.

## **STRATEGIC PLANNING COMMITTEE**

The Strategic Planning Committee continued its development of the Strategic Plan.

1. An overview of the strategic planning process and progress to date was reviewed. A document describing the various elements has been prepared to use in communication to our members and volunteers. The committee discussed forums and mechanisms for communication of the process.
2. An update was presented by staff on progress made towards developing a plan for *mechanisms to partner with corporations*. This is considered a long term enabler for one of our strategic objectives.
3. The committee discussed the long term enabler for strategy number six. The strategy is “achieve excellence in the quality and consistency of programs, products, processes, and services throughout the organization.” The long term enabler is “*create a culture of continuous improvement.*”

The Board accepted the report of the Strategic Planning Committee as presented by its Chairman, Immediate Past President Ted Corcoran.

## **ADVISORY COMMITTEE OF PAST PRESIDENTS**

The annual meeting of the Advisory Committee of Past International Presidents was held on Saturday, August 21, 2004, at the International Convention in Reno, Nevada, with Immediate Past President Gavin Blakey presiding.

Immediate Past President Gavin Blakey called the meeting to order. In attendance were: ACPP Chair Gavin Blakey, Executive Director Donna Groh, President Ted Corcoran, Past International Presidents Alfred Herzing, Len Jury, Tim Keck, Bennie Bough, Helen Blanchard, Pauline Shirley, Ed Bick, Ted Wood, Bob Blakeley, Eddie Dunn, Bob Barnhill, and Jo Anna McWilliams.

International President Ted Corcoran and Executive Director Donna Groh delivered reports on key issues for, and performance by the organization.

There was discussion on the Strategic Plan and the exciting opportunities for growth, particularly with the new emphasis on leadership development and the proposal to develop materials to target the corporate market and young people.

The Past International Presidents made some suggestions and offered their services to assist the Executive Committee in addressing these important topics.

The Board and WHQ staff was commended on continued progression toward implementation of the decision to bring leadership development on a par with communication within Toastmasters.

The Board accepted the report of the Advisory Committee of Past Presidents as presented by its Chairman, Immediate Past President Gavin Blakey.

## **REPORT OF THE NOMINATING COMMITTEE**

Past International President Alfred Herzing, Chairman of the Nominating Committee, reported that the committee nominated the following International Officer Candidates for the 2005-2006 administrative year:

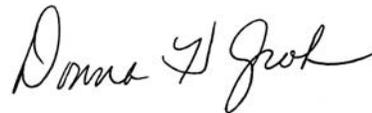
For President:	Dilip Abayasekara, DTM
For Senior Vice President:	Johnny Uy, DTM
For Second Vice President:	Chris Ford, DTM
For Third Vice President:	Jana Barnhill, DTM
	Floy Westermeier, DTM

Pursuant to Policies and Procedures VI A 8, "Board Confidentiality Policy," all items contained in the minutes of this meeting were classified as "unrestricted" upon distribution of the minutes by World Headquarters. The results of the Board meeting described in the Board Briefing, written and orally presented in open session on February 19, 2005, were classified "unrestricted."

President Greiner announced that the next meeting of the Board of Directors will be held on August 24-27, 2005, at The Westin Harbour Castle, Toronto, Ontario, Canada.

President Greiner adjourned the meeting at 3:30 p.m., February 19, 2005.

Respectively Submitted,



Donna H. Groh  
Executive Director

Distribution: Board of Directors  
Past International Presidents  
Past International Directors  
District Governors  
Legal Counsel  
World Headquarters