(subject line)

Thanks for coming!

(copy)

Dear <Mr. or Mrs. Last Name>

Thank you for attending our club meeting. We hope you enjoyed your experience and look forward to having you back again soon.

Are there any questions you had about Toastmasters or our club? I would be more than happy to help answer them for you. Our next meeting will be held on <Date> at <Time>. Hope to see you there!

In the meantime, if you want to learn more about the benefits of a Toastmasters membership, please visit [www.toastmasters.org/About-Us](http://www.toastmasters.org/About-Us).

Sincerely,

<Your First Name, Last Name>

<Title>